

U.S. Department
of Transportation

United States
Coast Guard



Commandant
United States Coast Guard

Commandant (G-MP-4)
MAILING ADDRESS:
United States Coast Guard
Washington, D.C. 20593-0001
Phone: (202) 267-0266

COMDTINST 5230
6 SEP 1989

COMMANDANT NOTICE 5230

CANCELLED: 5 MAR 1990

Subj: CH-1 to COMDTINST M5230.16B, Marine Safety Information System
Transaction Guide for the Party Name Product Set (MSIS-6)

1. PURPOSE. Change 1 to the Party Name Transaction Guide incorporates changes due to system maintenance and improvements.
2. SUMMARY OF CHANGES. Significant changes are marked by a vertical line in the left margin. Editorial changes are not marked. The Party Name Entry Index product (PNEI) now displays the managing owner indicator on the search screen providing a faster and clearer way to identify a managing owner and reducing the number of transactions required to identify managing owners. Also included is a new country code table.
3. ACTION. Remove and insert the following pages:

Remove

3-7 thru 3-12
3-25 thru 3-28
3-37 thru 3-40
3-55
3-59

Insert

Record of Changes, CH-1
3-7 thru 3-12a, CH-1
3-25 thru 3-28, CH-1
3-37 thru 3-40, CH-1
3-55, CH-1
3-59, CH-1

M. J. SCHIRO
Deputy Chief, Office of Marine Safety,
Security & Environmental Protection

Encl: (1) CH-1 to COMDTINST M5230.16B

TABLE OF CONTENTS

	<u>Page</u>
1. PARTY NAME PRODUCT SET SUMMARY	1-1
A. GENERAL	1-1
B. DATA CONTROLS AND ACCOUNTING PROCEDURES	1-1
C. PRODUCT DESCRIPTIONS	1-2
2. PARTY NAME INDEX	2-1
A. PARTY NAME ENTRY INDEX	PNEI 2-1
3. PARTY NAME SEARCH, IDENTIFICATION, AND ASSOCIATION ..	3-1
A. GENERAL	3-1
B. PARTY NAME PARTY SEARCH	PNPS 3-3
C. PARTY NAME PARTY SEARCH ALPHABETIC	PNPSA 3-15
D. PARTY NAME IDENTIFICATION DATA	PNID 3-37
E. PARTY NAME VESSEL ASSOCIATIONS	PNVA 3-59
F. PARTY NAME FACILITY ASSOCIATIONS	PNFA 3-65
G. PARTY NAME EQUIPMENT ASSOCIATIONS	PNEA 3-71
H. PARTY NAME PARTY ASSOCIATIONS	PNPA 3-77
I. PARTY NAME ASSOCIATION SUMMARY	PNAS 3-85
J. PARTY NAME LIST OF NEW PARTIES	PNLNP 3-91
K. PARTY NAME LIST OF CHANGED PARTIES	PNLCP 3-97
4. PARTY LOGS	4-1
A. GENERAL	4-1
B. PARTY NAME VIOLATION HISTORY LOG	PNVL 4-3
C. PARTY NAME OPEN CASE LOG	PNOC 4-9
D. PARTY NAME COAST GUARD CONTACT LOG	PNCG 4-15
ENCLOSURE (1): DATA DEFINITION ABBREVIATION MEANINGS	1-1

LIST OF TABLES

TABLE 2-1. PARTY NAME ENTRY SELECT CRITERIA	2-5
TABLE 3-1. CODE VALUES FOR PNID	3-49

LIST OF FIGURES

FIGURE 2-1. DATA DEFINITIONS FOR PNEI	2-3
FIGURE 3-1. EXAMPLE OF PNPS	3-7
FIGURE 3-2. DATA DEFINITIONS FOR PNPSA	3-23
FIGURE 3-3. DATA DEFINITIONS FOR PNID	3-47
FIGURE 3-4. EXAMPLES OF PNVA	3-63
FIGURE 3-5. EXAMPLE OF PNFA	3-69
FIGURE 3-6. EXAMPLES OF PNEA	3-75
FIGURE 3-7. EXAMPLES OF PNPA	3-81
FIGURE 3-8. RELATIONSHIP DIAGRAM	3-83
FIGURE 3-9. EXAMPLE OF PNAS	3-89

TABLE OF CONTENTS
(Continued)

	<u>Page</u>
<u>LIST OF FIGURES</u>	
FIGURE 3-10. DATA DEFINITIONS FOR PNLNP	3-95
FIGURE 3-11. DATA DEFINITIONS FOR PNLCP	3-101
FIGURE 4-1. EXAMPLE OF PNVL	4-7
FIGURE 4-2. EXAMPLE OF PNOC	4-13
FIGURE 4-3. EXAMPLE OF PNCG	4-19

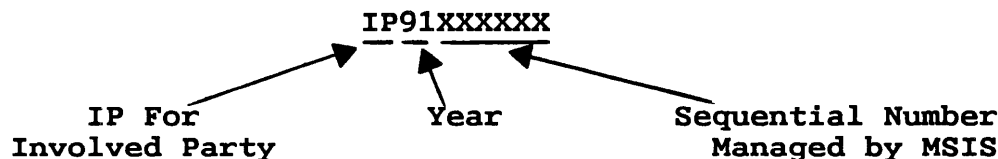
CHAPTER 1. PARTY NAME PRODUCT SET SUMMARY

A. General

1. Design. The Party Name product set, although small, is one of the key product groups in MSIS. It identifies persons, companies, agencies, or groups of people to MSIS as "involved parties", and assigns unique numbers for tracking them in the system. These numbers, known as "IPNs", are used to maintain current and historical relationships of involved parties to vessels, facilities, and approved equipment manufacturers.
2. Use. The Party Name product set consists of several entry, update and retrieval products. PNID permits the identification of involved parties to MSIS while PNPS and PNPSA are used to search for existing parties. In retrieval mode, five products list involved party associations to vessels, facilities, equipment, and other parties - PNVA, PNFA, PNEA, PNPA, and PNAS. The Party Name product set also contains two special purpose products, PNLNP and PNLCP. These products are used to list new and changed parties in MSIS. There are three log products in this product set, PNVL, PNOC, and PNCG.
3. Transaction Guide. This guide presents the Party Name products, their content, and how they are used. The guide also includes a discussion of how the product set works with MSIS, and a discussion on how involved party names and numbers are identified and numbered. Instruction on logging into MSIS and terminal use are contained in COMDTINST M5230.11B, MSIS Basic Users Manual and Operating Guide.

B. Data Controls and Accounting Procedures

1. MSIS Data Controls. Because MSIS contains an integrated database, updated by all functions which participate in MSIS, certain controls are imposed on certain data to ensure their correctness. From the standpoint of party names, the combination of the following data are used to identify parties:



- a. Involved Party Number (must be unique)
 - b. Party Name
2. MSIS Accounting Procedures. To delegate control over the data and to properly link party name activities to their proper party, MSIS uses a convention for identification numbers.

- 1.B.2. a. Involved Party Identification. Whenever a person or company is defined initially to MSIS, an identification number is assigned. This number is called the "Involved Party Number" (IPN) and has the following form:
 - b. Involved Party Functions and Controls. Because MSIS builds histories for individual involved parties, it is imperative to ascertain if a party already exists in the system when the party needs to be identified and associated with an MSIS activity (e.g., a certificate, report, letter, or violation). DUPLICATION OF PARTIES WITHIN MSIS IS HARMFUL TO THE INTEGRITY OF THE DATABASE AND MUST BE AVOIDED. Duplication of parties results in poor and misleading information for all system users. If the party already exists in MSIS, use the current IPN. If not, use PNPS or PNPSA to get a list of Possible IPNs, or use VFIP if you know that the party is associated with a vessel; e.g., an owner or operator. If the party has not been identified in MSIS, use PNID to enter involved party information to obtain a new IPN.
- C. Product Descriptions. The Party Name product set is used to identify involved parties for later association with vessels, facilities, marine incidents, and approved equipment manufacturers.
1. Entry, Update, and Retrieval Products. The Party Name Identification (PNID), Party Name Search (PNPS), and PNPSA (Party Name Party Search Alphabetic) products are the only entry products available in this product set. PNLNP, PNLCP, PNOC, and PNVL are used in update and retrieval modes. All products are accessed through the Party Name Entry/Retrieval Index (PNEI).
 - a. PNEI. Party Name Entry/Retrieval Index. PNEI is the master index used to access all entry/update and retrieval transactions in the Party Name product set.
 - b. PNPS. Party Name Party Search. PNPS provides a way to search the MSIS database for a particular party name, either when entering a new party into MSIS or when searching for an IPN.

- 1.C.1. c. **PNPSA**. Party Name Party Search Alphabetic. This product allows you to search for parties within a specified alphabetic range and to save, view, print, or kill the results of your search.
- d. **PNID**. Party Name Identification Data. PNID is used to enter a new involved party into MSIS, or update and retrieve existing party information.
- e. **PNLNP**. Party Name List of New Parties. This special purpose product lists all the involved parties created in MSIS.
- f. **PNLCP**. Party Name List of Changed Parties. This special purpose product lists all the involved parties that have been modified in MSIS. Only G-MIM has the password authority to delete parties from this list.
- g. **PNVL**. Party Name Violation History Log. This product displays a summary of current and past actions taken by the U.S. Coast Guard against an involved party.
- h. **PNOC**. Party Name Open Case Log. PNOC provides current information about open cases for a particular involved party.
- i. **PNCG**. Party Name Coast Guard Contact Log. PNCG provides current information about closed case activity for a particular involved party.
- j. **PNVA**. Party Name Vessel Associations. This product lists all vessels to which a specified involved party has been linked, in any capacity.
- k. **PNFA**. Party Name Facility Associations. PNFA lists all facilities to which a specified involved party has been linked, in any capacity.
- l. **PNEA**. Party Name Equipment Associations. PNEA provides an on-line list of all Subchapter Q numbers currently associated with a particular involved party.
- m. **PNPA**. Party Name Party Associations. PNPA displays a party's relationships with other parties.
- n. **PNAS**. Party Name Association Summary. PNAS provides an on-line count of the number of associations, by type, for a particular involved party.

CHAPTER 2. PARTY NAME ENTRY INDEX

A. Party Name Entry Index -- PNEI.

1. PNEI Purpose and Description.

- a. Serves as a menu for all Party Name data entry, update, and retrieval products.
- b. Provides you with information about a particular individual in the form of an "X" placed in the slots behind products that contain information about that individual. (This takes place only if availability was requested (**SEL, 40**) or if the individual was identified to MSIS prior to entering PNEI.)
- c. Allows you to access PNPS (Party Name Party Search) or PNPSA (Party Name Party Search Alphabetically) to search for parties in MSIS or to enter new parties into MSIS.
- d. Figure 2-1 shows the data definitions for PNEI. See Enclosure (1) for the abbreviation meanings.

2. Accessing PNEI.

- a. Menu. PNEI is normally accessed through the MSIS Directory Menu.
- b. Free-Form. PNEI can be accessed through free-form with or without an IPN as follows:

-PNEI,<E, U, or R>,IPN=<Involved Party Number

or just

-PNEI

where:

E = entry mode

U = update mode

R = retrieval mode

IPN = involved party number

EXAMPLE:

-PNEI,R, IPN=IP90000008:

- c. Selection From Other Products. PNEI is not accessed from other products.

2.A.2. d. Index Use Authority Levels.

Retrieval - 1 Entry/Update - 2

Enter New Party - 1 for PNEI and 3 for PNID

3. PNEI Data Entry Requirements and Explanation.

a. General Processing.

- (1) PNEI serves as the menu for Party Name products with their associated selection numbers for entry/update and retrieval modes. The FROM and TO dates may be used to limit the display of information on logs selected from PNEI. The required and optional information needed to access each product on PNEI is shown in Table 2-1.
- (2) If an IPN is known to the system when entering PNEI, an "X" appears next to those products that have data for that IPN. To perform this kind of availability check on another IPN, type the IPN in the IPN slot, enter **SEL,40** on the Command line, and press **SEND**.
- (3) You may specify log criteria dates on PNEI. Only data with dates that fall within the specified period are listed. These dates are placed in global when you select logs using criteria dates. If you free-form to a product without the dates, PNEI blanks them out and removes them from global. Dates are checked for validity and MSIS automatically enters the system's date when the FROM date is entered and the TO date is blank.
- (4) Enter **REPORT** in PNEI's Command line, an IPN in the IPN slot, and press **SEND** to print all association and log information about a particular party. It is similar to using PMODE for the selected products. PNEI automatically prints: PNID (Party Name Party Identification), PNAS (Party Name Association Summary) PNEA (Party Name Equipment Associations), PNVL (Party Name Violation History Log) PNFA (Party Name Facility Associations), PNVA (Party Name Vessel Associations), PNPA (Party Name Party Associations), PNOC (Party Name Open Case), and PNCG (Party Name Coast Guard Contact Log).

b. Special Processing.

- (1) An IPN linked to a managing-owner is indicated by an "X" in the M/O data slot. Only a documentation port may make changes on PNID.

DATA DEFINITIONS FOR PNEI

COMMAND/ _____ RESPONSE/ PLS ENTER YOUR RESPONSE
 PNEI _____ PARTY NAME ENTRY INDEX _____ 03MAY91
 IPN/ IPN _____ COMPANY NAME/ LIT _____
 INDIVIDUAL NAME: LAST...../ LIT _____ FIRST/ LIT _____
 LINKED TO/ IP88000124 NAME/ ALBERT R. CROSS
 LOG CRITERIA: FROM (SINCE)/ CD _____ TO/ CD _____

--- IDENTIFICATION ---		-- MODE --		--- LOGS ---		-- MODE --	
	ENTRY	RTRV			ENTRY	RTRV	
PARTY SEARCH.....	1	11	CG CONTACT-OPEN CASES..(PNOC)	X	21	31	
ALPHABETIC SEARCH.....(PNPSA)	2	12	CG CONTACT-CLOSED CASES(PNCG)	X	*	32	
PARTY IDENTIFICATION...(PNID)	X	3	MARINE VIOLATIONS....(PNVL)	X	*	33	
--- RELATIONSHIPS ---				--- ADMIN ---			
ASSOCIATION SUMMARY....(PNAS)	X	*	16	LIST OF CHANGED	(PNLCP)	*	36
EQUIPMENT ASSOCIATIONS.(PNEA)	X	*	17	LIST OF NEW PARTIES...	(PNLNP)	*	37
FACILITY ASSOCIATIONS..(PNFA)	X	*	18				
PARTY ASSOCIATIONS.....(PNPA)	X	*	19				
VESSEL ASSOCIATIONS....(PNVA)	X	*	20	REQUEST AVAILABILITY (X).....	*	40	

TABLE 2-1. PARTY NAME ENTRY SELECT CRITERIA

SEL	PRODUCT	PARTY NAME	IPN	FROM/TO DATES
1 & 11	PNPS	R		
2 & 12	PNPSA	R		
3 & 13	PNID		R	
16	PNAS		R	0
17	PNEA		R	0
18	PNFA		R	0
19	PNPA		R	
20	PNVA		R	0
21 & 31	PNOC			0
32	PNCG			0
33	PNVL		R	0
36	PNLCP			
37	PNLNP			

R = Required; 0 = Optional

CHAPTER 3. PARTY NAME SEARCH, IDENTIFICATION, AND ASSOCIATION

- A. General. The products which are used to identify party names to MSIS and to retrieve their association with vessels, facilities, equipment, and other parties are contained in this section. Party Name Party Search (PNPS) and Party Name Party Search Alphabetic (PNPSA) are used to search the MSIS database for a particular party name. Party Name Identification Data (PNID) is used to identify new involved party names to MSIS. Party Name Vessel Associations (PNVA), Party Name Facility Associations (PNFA), Party Name Equipment Associations (PNEA), Party Name Party Associations (PNPA), and Party Name Association Summary (PNAS) are used to display the vessels, facilities, equipment, and parties with which the involved party is or has been associated. Party Name List of New Parties (PNLNP) and Party Name List of Changed Parties (PNLCP) lists the parties newly created and changed in MSIS, respectively.

B. Party Name Party Search -- PNPS.

1. PNPS Purpose and Description.

- a. Provides a means to search the MSIS database for a particular party name, either when entering a new party into MSIS or when searching for an IPN.
- b. May be used when entering a new party into MSIS to prevent duplication of an existing party.
- c. May be used to search for an IPN when the party name is known.
- d. Figure 3-1 shows the series of screens related to the PNPS search function. Since PNPS is not currently a separate product, this search is done through PNEI screens.
- e. The uses of PNPS are illustrated in the following example sequences entitled: Searching for a New Party Name and Searching for an Existing Party Name.

2. Accessing PNPS.

- a. Menu. PNPS can only be accessed through PNEI.
- b. Free-Form. PNPS is not a separate product at this time and can not be accessed through free-form.
- c. Selection From Other Products. PNPS is not accessed from other products.
- d. Product Use Authority Levels.

Retrieval - 1 Entry - 3

3. PNPS Data Entry Requirements and Explanation.

a. General Processing.

- (1) PNPS is accessed through PNEI in entry mode by entering SEL,1 in the Command line and a party name in the appropriate name slot(s) and pressing SEND. This action forces a search of the database for a party with the same or similar name as the one you entered. This is to prevent a possible duplication of an existing party. A list of parties is presented with options to: (1) continue on to PNID in entry mode, allowing you to create a new party; (2) return to the menu to make a new selection, without an IPN; (3) return to the menu with one of the parties located in the forced search; or,

- 3.B.3. a. (1)(Cont'd) (4) **ABORT** the PNPS product. If you find no matches, you may enter an "**X**" in the "PARTY IS NOT IN LIST, TO ENTER NEW PARTY CHECK (**X**)" slot and press **SEND**. PNID appears in entry mode.
- (2) YOU may search for an IPN by entering **SEL,11** in the Command line and a party name in the appropriate name slot and pressing **SEND**. This selection searches the database for exact matches and presents the results in a list. If the first search of the database does not locate an exact match to the name entered, then a search is made for parties with a similar name and a list of names is presented. You may:
- (1) return to the menu to make a new selection, without an IPN;
 - (2) return to the menu with one of the parties located in the forced search; or,
 - (3) **ABORT** the PNPS product. If no matches are found, MSIS responds with the message "PARTY NAME UNKNOWN: REKEY REQ".
- (3) In both entry and retrieval modes, PNPS displays a total of fifty (50) names at one time with the message "KEY MORE FOR NEXT PAGE" if more names exist. In entry mode, the Enter a New Party slot is locked until all names located in the search have been displayed.
- (4) **Please note:** In entry mode (**SEL,1**), the search gives a complete list of close matches. In retrieval mode (**SEL,11**), it gives a list of only exact matches. If no exact matches are found during this search, a second search is conducted to give the complete list of close matches.

b. Special Processing.

- (1) The SOUNDEX code processing of party names is performed using the last name and the initial of the first name of the party, and results in a 10-character SOUNDEX code. Basically, the last name is processed and the initial of the first name is inserted between the first and second characters of that code, resulting in the code used in the party name search. The last name is processed according to the following rules:
- (a) the first character of the name is the first character of the code.
 - (b) All Roman numerals I to X at the end of a name are transformed to their Arabic equivalent, except X which is transformed

3.B.3. b. (1) (b)(Cont'd) to zero (0). This Arabic equivalent begins in the second character position of the resultant SOUNDEX code.

- (c) All Arabic numerals in the name are moved to begin at the second position in the code.
- (d) Blanks and non-alphanumeric characters are ignored.
- (e) Alphabetic characters are transformed by SOUNDEX principles as follows:

Alphabetic Character	Code
<u> In Name </u>	<u>Character</u>
AEHIOJWY	(ignored)
BFPV	B
CGJKQSZ	C
DT	D
L	L
MN	M
R	R

- (f) The second character of a double letter in a name is ignored.
- (g) If 9 code characters are generated before all name characters are processed, the remaining unprocessed characters in the name are ignored.
- (h) If all name characters are processed before 9 coded characters are transformed, the remaining characters in the generated SOUNDEX code are zero (0).

PNEI

EXAMPLE OF PNPS

ENTRY

COMMAND/ _____ RESPONSE/ PLS ENTER YOUR RESPONSE
PNEI PARTY NAME ENTRY INDEX 03MAY91
IPN/ COMPANY NAME/ GEORGE F. TRUETT COMPANY
INDIVIDUAL NAME: LAST...../ FIRST/
LINKED TO/ NAME/
LOG CRITERIA: FROM (SINCE)/ TO/

* UNABLE TO LOCATE PARTY NAME OR SIMILAR PARTY NAME IN MSIS DATABASE. *

--- NEXT DESIRED ACTION --- - KEY -
NO FURTHER INTEREST..... ABORT
RETURN TO MENU, TO ENTER A NEW SELECTION..... SEND
PARTY IS NOT IN LIST, TO ENTER NEW PARTY CHECK(X).. / X AND SEND
PARTY IS IN LIST, KEY ITEM NUMBER HERE..... / 1 AND SEND
TO RETURN TO MENU WITH IPN.

RETRIEVAL

COMMAND/ _____ RESPONSE/ PLS ENTER YOUR RESPONSE
PNEI PARTY NAME ENTRY INDEX 03MAY91
IPN/ COMPANY NAME/ GEORGE F. TRUETT COMPANY
INDIVIDUAL NAME: LAST...../ FIRST/
LINKED TO/ NAME/
LOG CRITERIA: FROM (SINCE)/ 16APR91 TO/ 01MAY91

--- NEXT DESIRED ACTION ---- - KEY -
NO FURTHER INTEREST..... ABORT
PARTY NOT IN LIST, TO MAKE NEW SELECTION..... SEND
PARTY IS IN LIST, KEY ITEM NUMBER HERE..... / 1 AND SEND
TO RETURN TO MENU WITH IPN.

--- LIST OF PARTY NAME HITS ---
ITEM IPN PARTY NAME M/O CITY ST
1 IP90000562 GEORGE F. TRUETT COMPANY BRADLEY MA

PNPS

PNPS / Entry / Searching for a New Party Name

STEP 1

- * Enter the desired party name.
- * Type **SEL, 1** in the Command line.
- * **SEND**

PNPS/Entry/Searching for a New Party Name

PNPS / Entry / Searching for a New Party Name

STEP 1

- Enter the
desired
party name
- COMMAND: **SEL,1**
- **SEND**

```

COMMAND / SEL,1                RESPONSE/PLS ENTER YOUR RESPONSE
PNEI                          PARTY NAME ENTRY INDEX      03JAN89

IPN/                          COMPANY NAME/
INDIVIDUAL NAME: LAST...../ ACTON
LOG CRITERIA:      FROM (SINCE)/ TO/                      FIRST/ JON

--- IDENTIFICATION ---      -- MODE --      --- LOGS ---      -- MODE --
                              ENTRY RTRV      ENTRY RTRV      ENTRY RTRV
PARTY SEARCH.....(PNPS)    1      11    LIST OF NEW PARTIES..(PNLNP)  *      31
PARTY IDENTIFICATION...(PNID) 2      12    CHANGED PARTIES.....(PNLCP)  *      32
VESSEL ASSOCIATION.....(PNVA) *      13    VESSEL INCIDENT.....(PNVI)   *      *
FACILITY ASSOCIATION...(PNFA) *      14    FACILITY INCIDENT....(PNFI)   *      *
EQUIPMENT ASSOCIATION..(PNEA) *      15    VIOLATION HISTORY....(PNVL)   *      35
ASSOCIATION SUMMARY....(PNAS) *      16

```


STEP 1

- * MSIS searches the database for the name and responds that the name can not be located.
- * Enter an **X** in the ENTER NEW PARTY slot and press **SEND**. This action brings p PNID in entry mode.

PNPS/Entry/Searching for a New Party Name

STEP 2

- MSIS searches the data base for the name and responds that the name can not be located.
- Enter an **X** in the ENTER NEW PARTY slot and press **SEND**. This action brings up PNID in entry mode.

```
COMMAND / _____ RESPONSE/PLS ENTER YOUR RESPONSE
PNEI _____ PARTY NAME ENTRY INDEX 03JAN89

IPN/ COMPANY NAME/
INDIVIDUAL NAME: LAST...../ ACTON FIRST/ JON
LOG CRITERIA: FROM (SINCE)/ TO/

* UNABLE TO LOCATE PARTY NAME OR SIMILAR PARTY NAME IN MSIS DATA BASE. *

--- NEXT DESIRED ACTION --- - KEY -
NO FURTHER INTEREST..... <SHIFT><ABORT>
RETURN TO MENU, TO ENTER A NEW SELECTION..... SEND
PARTY IS NOT IN LIST, TO ENTER NEW PARTY CHECK(X).. / X AND SEND
PARTY IS IN LIST, KEY ITEM NUMBER HERE..... / — AND SEND
    TO RETURN TO MENU WITH IPN.
```

PNPS / Retrieval / Searching for an Existing Party Name

STEP 1

- * Enter the desired party name.
- * Type **SEL, 11** in the Comand line.
- * **SEND**

PNPS/Retrieval/Searching for an Existing Party Name

PNPS / Retrieval / Searching for an Existing Party Name

STEP 1

- Enter the
desired
party name
- COMMAND: **SEL,11**
- **SEND**

```

COMMAND /SEL,11
PNEI                                PARTY NAME ENTRY INDEX                                03JAN89

IPN/                                COMPANY NAME/
INDIVIDUAL NAME: LAST...../ HILL
LOG CRITERIA:    FROM (SINCE)/      TO/                                FIRST/ DAVID

--- IDENTIFICATION ---      -- MODE --      --- LOGS ---      -- MODE --
                           ENTRY RTRV      ENTRY RTRV
PARTY SEARCH.....(PNPS)  1    11    LIST OF NEW PARTIES..(PNLNP)  *    31
PARTY IDENTIFICATION...(PNID)  2    12    CHANGED PARTIES.....(PNLCP)  *    32
VESSEL ASSOCIATION.....(PNVA)  *    13    VESSEL INCIDENT.....(PNVI)   *    *
FACILITY ASSOCIATION...(PNFA)  *    14    FACILITY INCIDENT....(PNFI)   *    *
EQUIPMENT ASSOCIATION..(PNEA)  *    15    VIOLATION HISTORY....(PNVL)  *    35
ASSOCIATION SUMMARY....(PNAS)  *    16

```

STEP 2

- * MSIS responds with a list of matches.
- * Find the desired party in the list and enter that number in the slot.

PNPS/Retrieval/Searching for an Existing Party Name

STEP 2

- MSIS responds with a list of matches
- Find the desired party in the list and enter that number in the slot.

```
COMMAND / _____ RESPONSE/PLS ENTER YOUR RESPONSE
PNEI _____ PARTY NAME ENTRY INDEX 07JAN89

IPN/ _____ COMPANY NAME/
INDIVIDUAL NAME: LAST...../ HILL FIRST/ DAVID
LOG CRITERIA: FROM (SINCE)/ _____ TO/

--- NEXT DESIRED ACTION --- - KEY -
NO FURTHER INTEREST..... <SHIFT><ABORT>
PARTY NOT IN LIST, TO MAKE NEW SELECTION..... SEND
PARTY IS IN LIST, KEY ITEM NUMBER HERE...../ 3 AND SEND
TO RETURN TO MENU WITH IPN.

--- LIST OF PARTY NAME HITS ---
ITEM IPN PARTY NAME M/O CITY ST
1 IP88000006 HILL DAVE WASHINGTON DC
2 IP88000007 HILL DAVE E. BOILERTOWN NY
3 IP88000018 HILL DAVE DUBLIN OH
4 IP88000019 HILL DAVEY X COLUMBUS OH
5 IP88000020 HILL DAVEY OSWEGO NY
```

STEP 3

* MSIS returns to PNEI with the selected IPN.

PNPS/Retrieval/Searching for an Existing Party Name

STEP 3

- MSIS returns
to PNEI with
the selected
IPN

```
COMMAND / _____ RESPONSE/PLS ENTER YOUR RESPONSE
PNEI                PARTY NAME ENTRY INDEX                03JAN89

IPN/ IP88000018  COMPANY NAME/
INDIVIDUAL NAME: LAST...../ HILL                FIRST/ DAVE
LOG CRITERIA:    FROM (SINCE)/                TO/

  --- IDENTIFICATION ---      -- MODE --      --- LOGS ---      -- MODE --
                                ENTRY RTRV      ENTRY RTRV
PARTY SEARCH.....(PNPS)      1      11  LIST OF NEW PARTIES..(PNLNP)  *      31
PARTY IDENTIFICATION...(PNID) 2      12  CHANGED PARTIES.....(PNLCP) *      32
VESSEL ASSOCIATION.....(PNVA) *      13  VESSEL INCIDENT.....(PNVI)  *      *
FACILITY ASSOCIATION...(PNFA) *      14  FACILITY INCIDENT....(PNFI)  *      *
EQUIPMENT ASSOCIATION..(PNEA) *      15  VIOLATION HISTORY....(PNVL) *      35
ASSOCIATION SUMMARY....(PNAS) *      16
```

PNPSA

C. Party Name Party Search Alphabetic -- PNPSA.

1. PNPSA Purpose and Description.

- a. Allows you to search for a specific party by name, display the results, and (1) proceed to PNID (Party Name Identification Date) to add the party to MSIS if it does not currently exist in the database, or (2) proceed to the PNEI menu with an IPN in global.
- b. Allows you to search for parties within a specified alphabetic range and/or that contain a specific name or character pattern and to save, view, print, or kill the results of the search.
- c. Displays each party's name, IPN, managing owner indicator, and address.
- d. Allows you to access PNAS (Party Name Activity Summary) and to print several Party Name products for parties found during a search.
- e. Figure 3-2 shows the data definitions for PNPSA. See Enclosure (1) for the abbreviation meanings.
- f. Use of this product is illustrated in the example sequences, Viewing a Search and Saving a Search.

2. Accessing PNPSA.

- a. Menu. PNPSA is normally accessed through PNEI or UTEI.
- b. Free-Form. PNPSA can be accessed through free-form with:

-PNPSA

EXAMPLE

-PNPSA

NOTE: The mode has no meaning when requesting PNPSA through free-form. The product appears to function the same in any mode, and the global value of the mode is not altered.

- c. Selection From Other Products. PNPSA is not accessed from any other products.
- d. Product Use Authority Levels.

Retrieval - 1

Enter new party into MSIS - PNID requires a 3

3.C.3. PNPSA Data Entry Requirements and Explanation.

a. General Processing.

(1) Entry Mode.

- (a) You must enter a party name on PNEI and enter **SEL,1** in the Command line to use PNPSA in entry mode. (It does not work with a free-form command.) You see the name you entered on PNEI and the first five (5) characters of this name in the BEGIN and END ALPHABETICAL RANGE slots. You may change the alphabetical range or limit the search by entering one or more characters of the party's name in the SEARCH NAME/PATTERN slot. (See b. "Special Processing" for additional details on search range criteria and limiting a search.) Press **SEND** to execute the search.
- (b) PNPSA then presents the results of the search, which may be no matches, one screen of matches, or multiple screens of matches. For each party that meets the search criteria, PNPSA displays a selection number, name, IPN, managing owner indicator, and address.

[1] If no matches exist, the message "UNABLE TO LOCATE PARTY NAME OR SIMILAR NAME IN THE MSIS DATA BASE" appears. You may:

- [a] Enter **ADD** and press **SEND** to access PNID to enter the party into the database.
- [b] Press **<SHIFT> <ABORT>** to return to PNEI without an IPN in global.

[2] If PNPSA finds between one and fifty (50) matches, you may:

- [a] Enter a **SEL** number and press **SEND** to return to PNEI with the selected IPN in global.
- [b] Enter **ADD** and press **SEND** to

access PNID to enter the party into the database.

- [c] Press **<SHIFT> <ABORT>** to return to PNEI with no IPN in global.

3.C.3. a. (1) (b) [3] If more than fifty (50) matches exist, PNPSA displays the first 50 matches. You cannot add the party to the database until you review all matches. You may:

[a] Enter a **SEL** number and press **SEND** to return to PNEI with an IPN in global.

[b] Enter **MORE** and press **SEND** to view the next page of data.

[c] Enter **<SHIFT><ABORT>** to return to PNEI with no IPN in global.

NOTE: To use the ADD option, you must have a validation level password authority for PNID.

(2) Update/Retrieval Mode.

(a) You may access PNPSA in update/retrieval mode through PNEI or by free-forming. PNPSA's processing screen displays the previously saved (existing) searches and provides blank slots for you to enter new searches. PNPSA allows each port to save up to 15 (fifteen) search requests at one time, so the combination of existing searches and new searches cannot exceed 15.

(b) Existing Searches. For each existing search, PNPSA displays an item number, request slot, the initials of the person who conducted the search, the alphabetical range and pattern searched, the number of parties found, and the date of the search. You may view, print, or kill a search by entering codes in the appropriate REQ (request) slot as follows:

[1] Enter **"V"** to display the results of the search on the terminal screen. Section (f) describes your options for viewing a search.

[2] Enter **"P"** to print the search results on your selected printer in host print mode.

[3] Enter **"K"** to kill (delete) the search. If all 15 search slots contain data, you must kill some existing searches before requesting a new search.

- 3.C.3. a. (2) (b)(Cont'd) **NOTE:** PNPSA displays an "*" (asterisk) in the REQ slot if an existing search has been previously viewed or printed. You can overwrite the "*" at any time.
- (c) New Searches. You may use the blank slots to enter new searches. For each search, enter your initials, a beginning and ending alphabetical range, and if desired, a specific name or search pattern. (See b. "Special Processing" for additional details on search range criteria and limiting a search.) You must also indicate whether you wish to save, view, or print the search, as follows:
- [1] Enter **"V"** to display the results of the search on the terminal screen. Section (f) describes your options for viewing a search.
 - [2] Enter **"P"** to print the search results on your selected printer in host print mode.
 - [3] Enter **"S"** to save the results of the search for subsequent viewing or printing. (The "V" and "P" options do not save the search results.)
- (d) You may combine "K," "P," "S," and "V" codes. PNPSA processes all "K" requests prior to processing either "V" or "P" request codes. If you mix "V" codes and "P" codes, PNPSA processes these requests sequentially. To print a P request after processing a V request, type **NEXT** in the Command line and press **SEND**. PNPSA processes "S" and "V" codes sequentially; all "S" requests execute in background mode, freeing the terminal for other work.
- (e) Processing Requests. Press **SEND** to process your search requests. When PNPSA processes an "S" request, it displays a dollar sign (\$) in the REQ slot and a zero (0) in the Count slot. Either "Waiting" or "Executing" appears below the REQ slot.
- (f) Viewing Searches. PNPSA displays the results of new or saved searches when you enter "V" in one or more REQ slots. For each party that meets the search criteria,

3.C.3. a. (2) (f)(Cont'd) a selection number, name, IPN, managing owner indicator, and address appear. For a saved search, PNPSA also displays the date the search was conducted and the count of parties that met the search criteria.

- [1] To view a party's PNAS (Party Name Association Summary), include the party's selection number in a SEL command.
- [2] To print the PNID, and other Party Name products related to a party, include the party's selection number in a SELA command. The following products may be printed if data exist in the database:

PNID (Party Name Identification Data)

PNAS (Party Name Association Summary)

PNEA (Party Name Equipment
Associations)

PNOC (Party Name Open Case Log)

PNCG (Party Name Coast Guard Contact
Log)

PNVL (Party Name Violation History
Log)

PNPA (Party Name Party Associations)

PNFA (Party Name Facility
Associations)

PNVA (Party Name Vessel Associations)

NOTE: PNPSA processes your selections in reverse order. If you enter two groups of selections, PNPSA processes the second group first.

- (g) Multiple page searches. PNPSA displays up to fifty (50) entries per screen image and the message "KEY "SEL, 1,2,...."FOR DETAILS". You may:

- [1] Press **SEND** with a Blank in the Command line. The message "KEY "MORE" FOR NEXT PAGE" appears if more entries exist. You may:

- [a] Enter a Blank to start the execution of your previous selections (if any) or to display the next product on the queue.

- 3.C.3. a. (2) (g) [1] [b] Enter **SEL** or **SELA** commands to add items to the queue. The message, "SEND FOR SELECTS OR KEY "MORE", appears. You can enter a Blank to start execution of your selections or enter **MORE** to view more selections.
- [c] Enter **MORE** to view the next page of data.
- [d] Enter a free-form command and press **SEND** to halt the execution of PNPSA and access a new product.
- [e] Enter a **<SHIFT><ABORT>** to halt the execution of PNPSA.
- [2] Enter **SEL** or **SELA** commands to add items to the queue. Then the message "SEND FOR SELECTS OR KEY "MORE" appears. You may:
- [a] Enter a Blank to start the execution of your previous selections (if any) or to display the next product on the queue.
- [b] Enter another **SEL** or **SELA** to put more selections on the queue.
- [c] Enter **MORE** to view the next page of data.
- [d] Enter a free-form command and press **SEND** to halt the execution of PNPSA and access a new product.
- [e] Enter a **<SHIFT><ABORT>** to halt the execution of PNPSA.
- [3] Enter **MORE** to display the next page of data.
- [4] Enter a free-form command and press **SEND** to halt the execution of PNPSA and access a new product.
- [5] Enter a **<SHIFT><ABORT>** to halt the execution of PNPSA.

3.C.3. a. (2) (h) Viewing multiple searches. If you select several view searches, PNPSA presents the search results, one screen at a time, allowing you to use the NEXT command to move from search to search. If some searches also have multiple screens, you may use a combination of MORE (See g above) and NEXT commands to move through the searches. In this situation, PNPSA displays up to fifty (50) entries on the first screen of the first search with the message, "KEY "SEL,1,2,..." FOR DETAILS". Press **SEND** and PNPSA displays the message, "MORE/NEXT PAGE, NEXT/NEXT SRCH". You may:

- [1] Press **MORE** to view the next page of data for this search.
- [2] Type **NEXT** in the Command line and press **SEND** to see the first screen of data for the next search.
- [3] Enter **SEL** or **SELA** commands to add items to the queue.
- [4] Press **SEND** with a Blank in the Command line to start execution of your previous selections (if any) or to halt execution of PNPSA.
- [5] Enter a free-form command and press **SEND** to halt execution of PNPSA and access a new product.
- [6] Enter a **<SHIFT><ABORT>** to halt execution of PNPSA.

(i) Kill a search while viewing. To kill a search while viewing it, type **KILL** in the Command line and press **SEND**. PNPSA gives you the message, "DELETING SEARCH" in the Response line while killing the search.

b. Special Processing.

(1) Search Range Criteria.

(a) You must specify a beginning search range. If you leave the ending range blank, PNPSA inserts the beginning search range in the END slot. The ending string must be later in the alphabet than the beginning string. For example, you can specify a search

- 3.C.3. b. (1) (a)(Cont'd) string as beginning with A and ending with C, but not as beginning with C and ending with A.
- (b) You can enter one to five characters in both the BEGIN and END slots. PNPSA searches for all parties whose name falls within the beginning and ending ranges. For example, if you enter "AM" in the beginning search string and leave the ending string blank, PNPSA displays names beginning with "AM," such as "American Eagle," and establishes the search range as "AM" through "AMZZZZZ."
- (2) Limiting a Search.
- (a) Search/Name Pattern. You can limit a search by entering one or more characters of a party's name in the SEARCH NAME/PATTERN data slot. PNPSA compares these characters with the list of parties found within the range defined by your Begin and End search range. PNPSA includes only those names that contain the designated character sequence in the final search list.
- (b) Wild Cards. You can enter a wild card symbol (@) in the SEARCH NAME/PATTERN slot in place of any characters in a name. For example, if the BEGIN and END string is VICT and you enter "@CHI@" as the wild card, the parties that match include "Victory Chimes" and "Victory Chief." If the search pattern contains the @ sign, you must enter two @ signs in one string. For example, you would enter "UP & @@" to search for the party "UP & @M, Inc." You need one @ sign for the @ sign in the name, and the other for the wild card symbol.
- (3) Search Result Limits. If you enter a new search in update or retrieval mode, and your search yields over 200 matches, you can see all the matches if you initiated the search with a VIN the REQ slot. However, if you chose to print or save the search, you can only print or retrieve the first 200 parties. PNPSA displays the value "200+" in the COUNT slot when this occurs.

DATA DEFINITIONS FOR PNPSA

COMMAND /	RESPONSE/PLS ENTER YOUR RESPONSE	08JAN88			
PNID	PARTY NAME IDENTIFICATION DATA				
LAST REVISED: PORT/ BCL DATE/ 03JAN88					
PRIMARY IPN/ IP88000003 ALTERNATE IPN(S)/					
IDENTIFIED AS A MANAGING OWNER FOR DOCUMENTATION...../					
FOR COMPANIES/CORPORATIONS:					
COMPANY NAME...../ BAZIMBA INTERNATIONAL					
CONTACT PERSON...../ M. CHERETIS					
PHONE/ (614)2927039 TELEX. /					
FOR INDIVIDUALS:					
LAST NAME...../					
FIRST NAME, MIDDLE INITIAL/					
UNITED STATES:					
ADDRESS - LINE1...../ 345 MAYBERRY ST.					
ADDRESS - LINE2...../ SUITE 16					
ADDRESS - LINE3. /					
CITY...../ BOSTON					
STATE...../ MA / ZIP..../ 04213-6242					
FOREIGN:					
ADDRESS - LINE1...../					
ADDRESS - LINE2...../					
CITY...../					
STATE/PROVINCE...../					
COUNTRY...../ / POSTAL /					
--- PARTY NAME AND ADDRESS CHANGES LOG ---					
ITEM	UNIT CHANGE	PREVIOUS VALUE	REASON	EFFECTIVE DATE	REFERENCE CASE
1.	BCL ADDR	345 MAYBERRY CT.	(3)*	CD*	CASE*
		SUITE 16			
		BOSTON			
		MA / MASSACHUSETTS			04213-6242

* Field must be filled in during update.

DATA DEFINITIONS FOR PNPSA (Continued)

ENTRY MODE RESULTS SCREEN WITH "MORE" MESSAGE

COMMAND/ _____ RESPONSE/ KEY "SEL,1,2,..." FOR DETAILS
 PNPSA PARTY NAME PARTY SEARCH ALPHABETIC 29MAY91

RANGE/ M to M PATTERN/ @AY@ DATE/ 23APR91
 Requested name from PNEI/ MAY FLY CO LTD

SEL	PARTY NAME	IPN	M/O	CITY	ST
1	MAYFLOWER MARITIME INC	IP83900715		BOSTON	MA
2	MAYOR & CITY COUNCIL OF BALT, MD	IP84000073		BALTIMORE	MD
3	MERBAY SHIPPING COMPANY S A	IP83900723		COSTA DEL SOL	CN
4	MERKUR BAY SHIPPING CORP	IP83900725		MONTEREY	CA
5	MERRY MAY LTD	IP91000032		DOVER	UK

----- Next Desired Action ----- --- Key ---
 Return to Menu with IPN SEL,# <SEND>
 View next page MORE
 Return to Menu with no Party selected ABORT <SEND>

ENTRY MODE RESULTS SCREEN WITH "ADD" MESSAGE

COMMAND/ _____ RESPONSE/ KEY "SEL,1,2,..." FOR DETAILS
 PNPSA PARTY NAME PARTY SEARCH ALPHABETIC 29MAY91

RANGE/ M to M PATTERN/ @AY@ DATE/ 23APR91
 Requested name from PNEI/ MAY FLY CO LTD

SEL	PARTY NAME	IPN	M/O	CITY	ST
51	MAYFLOWER MARITIME INC	IP83900715		BOSTON	MA
52	MAYOR & CITY COUNCIL OF BALT, MD	IP84000073		BALTIMORE	MD
53	MERBAY SHIPPING COMPANY S A	IP83900723		COSTA DEL SOL	CN
54	MERKUR BAY SHIPPING CORP	IP83900725		MONTEREY	CA
55	MERRY MAY LTD	IP91000032		DOVER	UK

----- Next Desired Action ----- --- Key ---
 Return to Menu with IPN SEL,# <SEND>
 Enter a Party into MSIS ADD <SEND>
 Return to Menu with no Party selected ABORT <SEND>

EXAMPLES OF PNPSA (Continued)

RETRIEVAL/UPDATE MODE RESULTS SCREEN OF SAVED SEARCH

COMMAND/ _____ RESPONSE/ KEY "SEL,1,2,..." FOR DETAILS
 PNPSA PARTY NAME PARTY SEARCH ALPHABETIC 29MAY91

RANGE/ B to M PATTERN/ @AY@ DATE/ 29APR91
 COUNT/ 13

SEL	PARTY NAME	IPN	M/O	CITY	ST
1	BALTRAY MARITIME INC	IP89900123		SAN FRANCISCO	CA
2	BAYROSS KATE	IP91000007		COLUMBUS	OH
3	BISCAYNE SHIPPING CO SA PN	IP88900146		NEW ORLEANS	LA
4	CHATEAUGAY CORPORATION	IP90900205		NOME	AK
5	DUNMANUS BAY SHIPPING CO LTD	IP89900340		KEY WEST	FL
6	FAIRWAY TRANSPORTATION CO SA	IP89900303		HOLLAND	MI
7	FLUMAR PARAGUAYA S A	IP88900408		LISBON	PO
8	HAMILTON WAYNE, K	IP91000056		CHICAGO	IL
9	HUDSON WATERWAYS CORP	IP86800029		BUFFALO	NY
10	HUDSON WATERWAYS LTD	IP86800502		LONDON	UK

RETRIEVAL/UPDATE MODE RESULTS SCREEN OF UNSAVED SEARCH

COMMAND/ _____ RESPONSE/ KEY "SEL,1,2,..." FOR DETAILS
 PNPSA PARTY NAME PARTY SEARCH ALPHABETIC 29MAY91

RANGE/ M to M PATTERN/ @AY@ DATE/ 23APR91

SEL	PARTY NAME	IPN	M/O	CITY	ST
1	MAYFLOWER MARITIME INC	IP83900715		BOSTON	MA
2	MAYOR & CITY COUNCIL OF BALT, MD	IP84000073		BALTIMORE	MD
3	MERBAY SHIPPING COMPANY S A	IP83900723		COSTA DEL SOL	CN
4	MERKUR BAY SHIPPING CORP	IP83900725		MONTEREY	CA
5	MERRY MAY LTD	IP91000032		DOVER	UK

PNPSA / Retrieval / Viewing A Search

STEP 1

- * Type **SEL**, 12 in the Command line.
- * **SEND**

PNPSA/Retrieval/Viewing A Search

```

COMMAND/ SEL,12 RESPONSE/ PLS ENTER YOUR RESPONSE
PNEI PARTY NAME ENTRY INDEX 09AUG91

IPN/ COMPANY NAME/
INDIVIDUAL NAME: LAST...../ FIRST/
LINKED TO/ NAME/
LOG CRITERIA: FROM (SINCE)/ TO/

      --- IDENTIFICATION ---      -- MODE --
      ENTRY RTRV      --- LOGS ---      -- MODE --
      ENTRY RTRV
PARTY SEARCH..... 1 11 CG CONTACT-OPEN CASES..(PNOC) 21 31
ALPHABETIC SEARCH.....(PNPSA) 2 12 CG CONTACT-CLOSED CASES(PNCG) * 32
PARTY IDENTIFICATION...(PNID) 3 13 MARINE VIOLATIONS....(PNVL) * 33

      --- RELATIONSHIPS ---      --- ADMIN ---
      * 16 LIST OF CHANGED .....(PNLCP) * 36
      * 17 LIST OF NEW PARTIES...(PNLNP) * 37
      * 18
      * 19
      * 20 REQUEST AVAILABILITY (X)..... * 40
  
```


PNPSA/Retrieval/Viewing A Search

COMMAND/ _____ RESPONSE/ PLS ENTER YOUR RESPONSE
 PNPSA PARTY NAME PARTY SEARCH ALPHABETIC 09AUG91

Existing Search Results: "K" to kill, "V" to view, or "P" to print.
 New Search Requests: "S" to save, "V" to view, or "P" to print.

ITEM	REQ	INIT	ALPHABETIC RANGE		SEARCH	DATE OF
			BEGIN	END	NAME / PATTERN	COUNT SEARCH
1	*	SP	A	Z	@	200+ 15JUL91
2	V	WCI	CE	CZ	STRAS	
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

You may expand the Search Range by changing the BEGIN or END values.
 The SEARCH NAME/PATTERN may be a complete name for an exact match or
 may be only a part of a name with a "@" entered where there are missing
 letters or numbers. The "@" symbol may be used to replace 1 or more
 characters. The "@" symbol has no meaning in the ALPHABETIC RANGE slots.

PNPSA/Retrieval/Viewing A Search

COMMAND/ _____ RESPONSE/ KEY "SEL,1,2,..." FOR DETAILS
 PNPSA PARTY NAME PARTY SEARCH ALPHABETIC 09AUG91

RANGE/ CE to CZ PATTERN/ @TRA@ DATE/ 09AUG91

SEL	PARTY NAME	IPN	M/O	CITY	ST
1	CELESTIAL SHIPPING & TRADING	IP89000196		HOUSTON	TX
2	CENTRAL GULF LINES, CORP.	IP91002190		NEW YORK	NY
3	CENTRAL GULF LINES, INC.	IP87900198		NEW YORK	NY
4	CONNECTICUT TRANSPORT INC.	IP90000255		MIAMI	FL
5	CONTRAST SHIPPING LINE LTD	IP86900274		SEATTLE	WA

PNPSA / Retrieval / Saving A Search

STEP 1

- * Type **SEL**, 12 in the Command line.
- * **SEND**

PNPSA/Retrieval/Saving A Search

```

COMMAND/ SEL 12 _____ RESPONSE/ PLS ENTER YOUR RESPONSE
PNEI _____ PARTY NAME ENTRY INDEX _____ 09AUG91

IPN/ _____ COMPANY NAME/ _____
INDIVIDUAL NAME: LAST...../ _____ FIRST/ _____
LINKED TO/ _____ NAME/ _____
LOG CRITERIA: FROM (SINCE)/ _____ TO/ _____

      --- IDENTIFICATION ---      -- MODE --      --- LOGS ---      -- MODE --
      ENTRY RTRV                  ENTRY RTRV
PARTY SEARCH.....                1  11  CG CONTACT-OPEN CASES..(PNOC)  21  31
ALPHABETIC SEARCH.....(PNPSA)    2  12  CG CONTACT-CLOSED CASES(PNCG)  *  32
PARTY IDENTIFICATION...(PNID)    3  13  MARINE VIOLATIONS....(PNVL)  *  33

      --- RELATIONSHIPS ---      --- ADMIN ---
ASSOCIATION SUMMARY...(PNAS)  *  16  LIST OF CHANGED .....(PNLCP)  *  36
EQUIPMENT ASSOCIATIONS.(PNEA)  *  17  LIST OF NEW PARTIES...(PNLNP). *  37
FACILITY ASSOCIATIONS..(PNFA)  *  18
PARTY ASSOCIATIONS.....(PNPA)  *  19
VESSEL ASSOCIATIONS....(PNVA)  *  20  REQUEST AVAILABILITY (X)..... *  40

```

STEP 2

- * PNPSA responds with its processing screen.
- * Type **S** for save search, then enter your initials, the beginning and ending values for the alphabetic range, and the search pattern.
- * **SEND**

PNPSA/Retrieval/Saving A Search

COMMAND/ _____ RESPONSE/ PLS ENTER YOUR RESPONSE
 PNPSA PARTY NAME PARTY SEARCH ALPHABETIC 09AUG91

Existing Search Results: "K" to kill, "V" to view, or "P" to print.
 New Search Requests: "S" to save, "V" to view, or "P" to print.

ITEM	REQ	INIT	ALPHABETIC RANGE		SEARCH NAME / PATTERN	COUNT	DATE OF SEARCH
			BEGIN	END			
1	*	SP	A	Z	@	200+	15JUL91
2	V	WCI	CE	CZ	STRAG		
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

You may expand the Search Range by changing the BEGIN or END values.
 The SEARCH NAME/PATTERN may be a complete name for an exact match or
 may be only a part of a name with a "@" entered where there are missing
 letters or numbers. The "@" symbol may be used to replace 1 or more
 characters. The "@" symbol has no meaning in the ALPHABETIC RANGE slots.

STEP 3

- * PNPSA responds with a completion message, then conducts your search while you do other work.

PNPSA/Retrieval/Saving A Search

PNID / Entry / Identifying Party Names To MSIS

STEP 1

- Enter individual or company name

- COMMAND: SEL,1

- **SEND**

```
COMMAND /SEL,1                RESPONSE/PLS ENTER YOUR RESPONSE
PNEI                          PARTY NAME ENTRY INDEX                08JAN88

IPN/                          COMPANY NAME/ BAZIMBA INTERNATIONAL
INDIVIDUAL NAME: LAST...../ FIRST/
LOG CRITERIA: FROM (SINCE)/ TO/

  --- IDENTIFICATION ---      -- MODE --      --- LOGS ---      -- MODE --
                                ENTRY RTRV      ENTRY RTRV
PARTY SEARCH.....(PNPS)      1      11      LIST OF NEW PARTIES..(PNLNP)  *      31
PARTY IDENTIFICATION...(PNID) 2      12      CHANGED PARTIES.....(PNLCP) *      32
VESSEL ASSOCIATION.....(PNVA) *      13      VESSEL INCIDENT.....(PNVI)  *      *
FACILITY ASSOCIATION...(PNFA) *      14      FACILITY INCIDENT....(PNFI) *      *
EQUIPMENT ASSOCIATION..(PNEA) *      15      VIOLATION HISTORY....(PNVL) *      35
ASSOCIATION SUMMARY....(PNAS) *      16
```

STEP 4

- * Access PNPSA again by typing **SEL, 12** in the Command line.
- * **SEND**

PNPSA/Retrieval/Saving A Search

STEP 2

- MSIS responds
that it is
unable to
locate the
party
- Enter **X** to
enter a new
party
- **SEND**

COMMAND /		RESPONSE/PLS ENTER YOUR RESPONSE	
PNEI	PARTY NAME ENTRY INDEX		08JAN88
IPN/	COMPANY NAME/ BAZIMBA INTERNATIONAL		
INDIVIDUAL NAME: LAST...../		FIRST/	
LOG CRITERIA· FROM (SINCE)/		TO/	
* UNABLE TO LOCATE PARTY NAME OR SIMILAR PARTY NAME IN MSIS DATA BASE. *			
--- NEXT DESIRED ACTION ---		- KEY -	
NO FURTHER INTEREST.....		ABORT	
RETURN TO MENU, TO ENTER A NEW SELECTION.....		SEND	
PARTY IS NOT IN LIST, TO ENTER NEW PARTY CHECK(X)../ <u>X</u>		AND SEND	
PARTY IS IN LIST KEY ITEM NUMBER HERE.....		.../ <u> </u> AND SEND	
TO RETURN TO MENU WITH IPN.			

STEP 5

- * Type a V in the REQ slot to view your completed search.
- * **SEND**

PNPSA/Retrieval/Saving A Search

STEP 3

- MSIS responds
with PNID
in entry mode

COMMAND /		RESPONSE/PLS ENTER YOUR RESPONSE	
PNID	PARTY NAME IDENTIFICATION DATA		08JAN88
		LAST REVISED	PORT/ DATE/
PRIMARY IPN/ NEWIP		ALTERNATE IPN(S)/	
IDENTIFIED AS A MANAGING OWNER FOR DOCUMENTATION...../			
FOR COMPANIES/CORPORATIONS:			
COMPANY NAME...../		BAZIMBA INTERNATIONAL	
CONTACT PERSON...../			
PHONE.....		TELEX. /	
FOR INDIVIDUALS:			
LAST NAME...../			
FIRST NAME, MIDDLE INITIAL/			
UNITED STATES:			
ADDRESS LINE1...../			
ADDRESS - LINE2...../			
ADDRESS - LINE3.....			
CITY...../			
STATE.		ZIP..../	
FOREIGN:			
ADDRESS - LINE1.....			
ADDRESS - LINE2...../			
CITY...../			
STATE/PROVINCE...../			
COUNTRY.....		POSTAL /	

STEP 6

* PNPSA displays the results of your search.

PNPSA/Retrieval/Saving A Search

STEP 4

- Enter individual data and an address or company data and an address

• **SEND**

COMMAND / _____		RESPONSE/PLS ENTER YOUR RESPONSE	
PNID	PARTY NAME IDENTIFICATION DATA		08JAN88
LAST REVISED: PORT/		DATE/	
PRIMARY IPN/ NEWIP		ALTERNATE IPN(S)/	
IDENTIFIED AS A MANAGING OWNER FOR DOCUMENTATION...../			
FOR COMPANIES/CORPORATIONS:			
COMPANY NAME...../		BAZIMBA INTERNATIONAL	
CONTACT PERSON...../		M. CHERETIS	
PHONE.....		(614)2927039	
		TELEX../	
FOR INDIVIDUALS:			
LAST NAME...../			
FIRST NAME, MIDDLE INITIAL/			
UNITED STATES:			
ADDRESS - LINE1. /		345 MAYBERRY CT.	
ADDRESS - LINE2...../		SUITE 16	
ADDRESS - LINE3...../			
CITY...../		BOSTON	
STATE... .. /		MA /	
		ZIP..../ 04213-6242	
FOREIGN:			
ADDRESS - LINE1...../			
ADDRESS - LINE2...../			
CITY. /			
STATE/PROVINCE...../			
COUNTRY /			
		POSTAL /	

D. Party Name Identification Data -- PNID.

1. PNID Purpose and Description.

- a. Identifies involved parties to MSIS.
- b. Updates identifying data about involved parties.
- c. Stores current party identification and address information for different reports, vessels, and facilities.
- d. Figure 3-3 shows the data definitions for PNID. See Table 3-1 for the code values and Enclosure (1) for the abbreviation meanings.
- e. The use of PNID is illustrated in the example sequence: Identifying Party Names to MSIS.

2. Accessing PNID.

- a. Menu. PNID is normally accessed through PNEI.
- b. Free-Form. PNID can be accessed through free-form with:

-PNID,<E, U, or R>,IPN=<Involved Party Number>

where:

E = entry mode
U = update mode
R = retrieval mode
IPN = involved party number

EXAMPLE:

-PNID,R, IPN=IP85000012

- c. Selection From Other Products. PNID is not accessed from other products.
- d. Product Use Authority Levels.

Retrieval - 1 Update - 2 Entry - 3

NOTE: PNID may only be accessed through PNEI to create or identify a new involved party.

3.D.3. PNIDData Entry Requirements and Explanation.

a. General Processing.

(1) Entry Mode.

- (a) Access PNID through PNEI by entering a party name in the appropriate name slot(s), either **SEL,1** or **SEL,2** in the Command line, and pressing **SEND**. (Optionally, you may enter the name in the appropriate slot, NEWIP in the IPN slot, then **SEL,3** to select PNID.) Both actions force a search of the database for a party name with the same or similar name as the one you entered. (This is done to prevent the possible duplication of an existing party.) If parties with similar names do exist, you must select one of the displayed parties or confirm that a new party is to be created.
- (b) After MSIS responds with PNID, you may enter the appropriate data such as telephone number and address. When you press **SEND**, MSIS creates an IPN for that party.
- (c) **NOTE:** If you attempt to enter PNID directly in entry mode without entering NEWIP, the message "MUST USE PNEI TO ENTER PARTY" appears.

(2) Update Mode.

- (a) PNID may be accessed in update mode to change or add party identification data. When a change is made to existing party information, you are required to fill out the Involved Party Identifiers Change Log. You must enter the reason for the change, the effective date, and the case number of the activity report that gave rise to the change or **ADMIN**. If a change is listed that you do not wish to affect, you must press **<SHIFT><ABORT>** to exit PNID. You may then access PNID again to process the identifiers you want to change.
- (b) **PLEASE NOTE:** Only a user from a documentation port is allowed to update an IPN that has a role code of OWNER-MNG (managing owner). Users from other ports can use the IPN in other roles in MSIS, but cannot change the involved party's data.

3.D.3. a. (2) (b)(Cont'd) IPNs that are managing owners display an X in the IDENTIFIED AS A MANAGING OWNER FOR DOCUMENTATION slot.

(3) Retrieval Mode.

(a) PNID may also be accessed in retrieval mode to view the identification data for a particular involved party. If historical entries exist, the message "KEY "HISTORY" TO VIEW HISTORY" appears in the Response Line. You enter **HISTORY** and press **SEND** to see the Involved Party Identifiers Change Log in retrieval mode.

b. Structure of Party Identification Data.

(1) Party Name.

(a) Individuals.

- [1] There are two slots for the name of a person. The first slot is for the person's last name and the second slot is for the first name and middle initial; e.g., "ROY R".
- [2] Suffixes (e.g., JR, SR, III) should appear after the last name in the LAST NAME slot.
- [3] If a person holds a Coast Guard Merchant Marine Document or license, the name should be entered as it appears on their license or document.
- [4] Multiple individuals (e.g., DICK & JANE SMITH) should be treated as a corporation name.
Please Note: Originally, individuals were entered into MSIS as corporate names, using a command to reverse the sequence of the name. Some involved party names, for individuals, remain in this old format. When encountered, these names should be changed to the newer format.

(b) Companies, Corporations, or Organizations.

- [1] If a company's name begins with a person's name (e.g., JOHN E GRAHAM & SONS), put the first name first.

- 3.D.3. b. (1) (b) [2] Company names must be entered as exactly as possible. Abbreviations of the proper name are sometimes necessary. The following standard formats must be used:

<u>INC</u>	-for Incorporated
<u>CORP</u>	-for Corporation
<u>CO</u>	-for Company
<u>LTD</u>	-for Limited
<u>A/S</u>	-for Aktieselskab or Akties (Limited Company)
<u>CIE or CIA</u>	-for Compagnia Companie, Companhia, or Compania
<u>D/S</u>	-for Dampskipssinteressentskap, Dampskip, or Dampskibsselskab (Steamship Co., Ltd)
<u>O/Y</u>	-for Osakeyhtiö (Limited Company)
<u>SA</u>	-for Sociedad Anonima (Limited Company)
<u>S.EN.C</u>	-for Sociedad en Comandita (General Partnership)
<u>SOC</u>	-for Society, Sociedad, Sociedade, Societa or Societe
<u>TRANSP</u>	-for Transportation
<u>SVC</u>	-for Service
<u>BROS</u>	-for Brothers
<u>&</u>	-for and

Please Note: Non-standard abbreviations must not be used.

(2) Punctuation.

- (a) Periods in party names must be omitted (e.g., use "INC", not "INC."; "JAMES R NORTON", not "JAMES R. NORTON").
- (b) The comma should be omitted, but may be used between the name and the corporate structure class (e.g., "SMITH INC").
- (c) If the company name is hyphenated, the hyphen should be entered (e.g., "ARTHUR-SMITH CORP").

(3) Addresses.

- (a) When both a post office box number and a street is identified in a corporation's address the post office delivers to

3.D.3. b. (3) (a)(Cont'd) the latter of the two (e.g., 1345 N WEST ST; P.O. Box 15 -- the P.O. box is used for delivery). Therefore, the order of an organization's address is important.

(b) The address of a party associated with a U.S. documented vessel may be modified to fit MSIS standards or to reflect correct information. It does not need to appear identical to the address shown on the Certificate of Documentation.

NOTE: The third U.S. address line or the Province address line is not displayed on all MSIS products, particularly, the Certificate of Inspection.

(c) Common abbreviations to be used in addresses are:

ST for street
AVE for avenue
BLVD for boulevard
LN for lane
DR for drive

Note: Punctuation should be left out of the address.

(4) Alternate IPNs.

(a) A unique number that can be associated with a person or corporation should be entered as an alternate IPN in PNID. This number can then be used to identify or locate an involved party in MSIS.

(b) For a person holding a Coast Guard Merchant Mariner Document or license, the z-number or license number should be entered as an alternate IPN.

(c) Social Security Numbers (SSNs) must not be used as primary or alternate IPNs for individuals.

(5) Contact Person. A person's full name should be used. Do not use an IPN. The purpose of this slot is to provide a name that can be asked for when trying to contact the company.

3.D.3. b. (6) Telephone Number. The telephone number should be entered in the following format: 111-222-3333. A standardized entry will allow for future use of telephone numbers in MSIS.

(7) Owners and Operators; Special Information.

(a) General. Identifying operators and (particularly) owners to MSIS is complex and requires research, verification, and good judgment. Duplication of IPNs As a problem, and there are no quick resolutions readily available at this time. The chance of duplicate IPNs increases with the complexity of party-to-vessel and party-to-party relationships. An IPN should be filled out completely for each level of ownership or each type of operator, using care not to create duplicate IPNs.

(b) Owners. For a variety of reasons, there are two separate entities within MSIS associated with a documented vessel, both called owner. The owner information which appears on an MSIS Certificate of Inspection is based on information in the vessel involved party product (VFIP). Article 3-M-2m, Marine Safety Manual, COMDTINST M16000.3 indicates that the name and address should be as stated in the vessel's official or legal papers.

Documentation defines an "owner" as an entity or group of entities who have legal title or portion of the legal title to a vessel. The term "managing owner" means an owner who has been designated by the entities comprising the ownership of the vessel to act as a representative for the ownership.

The managing owner should be the same as the owner as identified in VFIP for use on both the Certificate of Documentation and the Certificate of Inspection; however, MSIS does not automatically update one from the other.

The problem is further complicated when financial institutions maintain legal title interest in a vessel, and establish themselves as an owner in trust. They use a specific address for one of their branch offices, where the records for the vessel

- 3.D.3. b. (7) (b)(Cont'd) financing are maintained. When a financial institution maintains offices elsewhere, and these offices are owners, then these other offices are separate entities and separate owners. For example:

Bankers Trust Co	Bankers Trust Co.
1 Broadway	P.O. Box 26
New York, NY 10013	25 Wall Street
	New York, NY 10013

Bankers Trust Co
P.O. Box 25
25 Wall Street
New York, NY 10013

The problem described is not limited to financial institutions, but is found in varying degrees where there are separate corporations with the same name and close mailing addresses.

An applicant for a Certificate of Financial Responsibility (COFR) is often referred to as an owner. This adds additional confusion to an already complicated situation. An analogy that describes this situation is where a family owns two cars. If one spouse holds title to one car, and the other spouse holds title to the other car, they are both owners in documentation terms. However, one spouse may have the insurance policy in his/her name, and is the owner for both vehicles, for insurance purposes. When identifying the COFR applicant as the owner, the company or person is the owner for liability purposes, but not documentation purposes. In the past, there has been some confusion concerning the COFR applicant and COFR legal agent. Because there was only one code value for COFR involved parties, often the COFR legal agent was listed as the COFR applicant since it was a local address. That is exactly why the COFR legal agent exists, to provide a point of contact within the United States, if a claim is filed against the COFR applicant. The COFR legal agent represents and usually has the authority to act in behalf of the COFR applicant. There are separate code values for these entities. Be sure to use the correct one.

- 3.D.3. b. (7) (c) Operators. Article 3-M-21, Marine Safety Manual, COMDTINST M16000.3, indicates the operator is the company or person responsible for operating and maintaining the vessel. Foreign vessels often have a similar situation as owners, with an operator and a managing operator. This is referred to as a parent/child relation in MSIS. The managing operator, although a separate company, supervises the operator. This increases the complexity for determining the proper IPN for violations, letters, and certificates.
- (8) Zip Codes. Zip codes may be entered as either 5 digit or 9 digit numbers. For example, either 43017 or 43017-1339 is acceptable. Nine digit zip codes must have the dash positioned correctly.

c. Special Processing.

- (1) Involved party names should be entered with great care. The Data Section of GMIM is responsible for performing activities related to the integrity of the Party Name file. These activities include deletion of duplicate parties, the merging of party histories and other issues related to parties. Requests for these activities may be made via PFMB (Port File Mail Box).
- (2) When a party is created or changed, an entry is made on PNLNP (Party Name List of New Parties) or PNLCP (Party Name List of Changed Parties), respectively. You can access PNLNP and PNLCP in retrieval mode.
- (3) PNID provides party-to-party linking to track party affiliations, such as a company and its owner or an employee and his company affiliation. When you enter an existing IPN in the LINKED TO slot, PNID displays the name in the adjacent slot. PNID shows only one relationship for any given party; it cannot show multiple affiliations or relationships.
- (4) A party's Taxpayer Identification Number may be entered in PNID's TAX ID slot. This may be either an SSN (Social Security Number) or an EIN (Employee Identification Number). The Tax ID must contain one or two dashes, but the exact placement is up to you. If you had previously entered the Tax ID as an Alternate IPN (without

3.D.3. c. (4)(Cont'd) dashes), you may move that information to the Tax ID slot. Enter the TAX ID in the TAX ID-slot and press <SEND>. MSIS automatically removes the ID from the ALTERNATE IPN slot.

NOTE: TAX IDs may be used like IPNs . Enter the ID without the dashes. For example, - **PNID,U, IPN=3105619801**, will access PNID for the company whose TAX ID is 31-05619801.

COMMAND / _____ RESPONSE/KEY "HISTORY" TO VIEW HISTORY
PNFA PARTY NAME FACILITY ASSOCIATION 07JAN88

PARTY NAME/ BLOMQUIST'S BOATING COMPANY PRIMARY IPN/ IP84000027
ADDRESS.../ ALT. IPN(S)/

FRONT STREET

BRICKTOWN

NJ / NEW JERSEY

04345

ITEM	FACILITY NAME	FIN	LOCAL ID	EFFECTIVE DATE	ROLE	STATUS (C/H)
1.	DUBLIN EXPRESS	P5345JRW	BCL5345	05JUN85	OPERATOR	C

NUMBER PREVIOUS FACILITY ASSOCIATIONS/ 1 STATUS: C=CURRENT; H=HISTORICAL

COMMAND/ _____ RESPONSE/ PLS ENTER YOUR RESPONSE
PNID _____ PARTY NAME IDENTIFICATION DATA 09APR91

LAST REVISED: PORT/ BCL DATE/ 14MAR91

PRIMARY IPN/ IP91000005 ALTERNATE IPN(S)/ IPN170100
IDENTIFIED AS A MANAGING OWNER FOR DOCUMENTATION...../ TAX ID/

FOR COMPANIES/CORPORATIONS:

COMPANY NAME...../ GEORGE F TRUETT
CONTACT PERSON...../ LESLIE TRUETT
PHONE...../ 803-343-4512 TELEX../

FOR INDIVIDUALS:

LAST NAME...../
FIRST NAME, MIDDLE INITIAL/

UNITED STATES:

ADDRESS - LINE1 / 8901 DIAMOND BOULEVARD
ADDRESS - LINE2 / SUITE 1500
ADDRESS - LINE3 / (Line not displayed on COI)
CITY...../ NEW BEDFORD
STATE...../ DE / DELAWARE ZIP..../ 02315

FOREIGN:

ADDRESS - LINE1 /
ADDRESS - LINE2 /
CITY...../
STATE/PROVINCE../ (Line not displayed on COI)
COUNTRY...../ / POSTAL /

LINKED TO/ IP89000002 AL CROSS

--- PARTY NAME AND ADDRESS CHANGES LOG ---

ITEM	UNIT CHANGE	PREVIOUS VALUE	REASON	EFFECTIVE DATE	REFERENCE CASE
1.	BOSMS ADDR	2191 HAZELNUT STREET	(3)*	CD*	CN*
		NEW BEDFORD			
		DE / DELAWARE	02315		

* Slots are required to update PNID.

TABLE 3-1. CODE VALUES FOR PNID

(1) STATE AND TERRITORIAL CODES

<u>CODE</u>	<u>EXPLANATION</u>	<u>CODE</u>	<u>EXPLANATION</u>
AL	ALABAMA	NE	NEBRASKA
AK	ALASKA	NV	NEVADA
AS	AMERICAN SAMOA	NH	NEW HAMPSHIRE
AZ	ARIZONA	NJ	NEW JERSEY
AR	ARKANSAS	NM	NEW MEXICO
CA	CALIFORNIA	NY	NEW YORK
CZ	CANAL ZONE	CQ	NORTHERN MARIANAS ISLANDS
CO	COLORADO	NC	NORTH CAROLINA
CT	CONNECTICUT	ND	NORTH DAKOTA
DE	DELAWARE	NA	NOT APPLICABLE
DC	DISTRICT OF COLUMBIA	OH	OHIO
FL	FLORIDA	OK	OKLAHOMA
GA	GEORGIA	OR	OREGON
GU	GUAM	PA	PENNSYLVANIA
HI	HAWAII	PR	PUERTO RICO
ID	IDAHO	RI	RHODE ISLAND
IL	ILLINOIS	SC	SOUTH CAROLINA
IN	INDIANA	SD	SOUTH DAKOTA
IA	IOWA	TN	TENNESSEE
KS	KANSAS	TX	TEXAS
KY	KENTUCKY	TT	TRUST TERRITORIES
LA	LOUISIANA	UT	UTAH
ME	MAINE	VT	VERMONT
MD	MARYLAND	VA	VIRGINIA
MA	MASSACHUSETTS	VI	VIRGIN ISLANDS
MI	MICHIGAN	WA	WASHINGTON
MN	MINNESOTA	WV	WEST VIRGINIA
MS	MISSISSIPPI	WI	WISCONSIN
MO	MISSOURI	WY	WYOMING
MT	MONTANA		

TABLE 3-1. (Continued)

(2) COUNTRY CODES

<u>CODE</u>	<u>EXPLANATION</u>	<u>CODE</u>	<u>EXPLANATION</u>
AL	-ALBANIA	ES	-EL SALVADOR
AG	-ALGERIA	EK	-EQUATORIAL GUINEA
AQ	-AMERICAN SAMOA	ET	-ETHIOPIA
AO	-ANGOLA	FO	-FAEROE ISLANDS
AV	-ANGUILLA	FA	-FALKLAND ISLANDS
AC	-ANTIGUA	FJ	-FIJI
AR	-ARGENTINA	FI	-FINLAND
AS	-AUSTRALIA	FR	-FRANCE
AU	-AUSTRIA	FG	-FRENCH GUIANA
BF	-BAHAMAS	GB	-GABON
BA	-BAHRAIN	GA	-GAMBIA
BG	-BANGLADESH	GC	-GERMAN DEMOCRATIC REPUB
BB	-BARBADOS	GE	-GERMANY, FEDERAL REPUBLIC
BE	-BELGIUM	GH	-GHANA
BH	-BELIZE	GI	-GIBRALTAR
DM	-BENIN, PEOPLES REPUBLIC OF	GR	-GREECE
BD	-BERMUDA	GL	-GREENLAND
BL	-BOLIVIA	GJ	-GRENADA
BR	-BRAZIL	GP	-GUADELOUPE
BP	-BRITISH SOLOMON ISLANDS	GQ	-GUAM
VI	-BRITISH VIRGIN ISLANDS	GT	-GUATEMALA
BX	-BRUNEI	GV	-GUINEA
BU	-BULGARIA	GY	-GUYANA
BM	-BURMA	HA	-HAITI
BY	-BURUNDI	HO	-HONDURAS
CM	-CAMEROON	HK	-HONG KONG
CA	-CANADA	HU	-HUNGARY
CV	-CAPE VERDE IS.	IC	-ICELAND
CJ	-CAYMAN ISLANDS	IN	-INDIA
CL	-CHANNEL ISLANDS	ID	-INDONESIA
CI	-CHILE	IR	-IRAN
CH	-CHINA, PEOPLES REPUBLIC OF	IZ	-IRAQ
TW	-CHINA, REPUBLIC OF	EI	-IRELAND
CO	-COLOMBIA	IM	-ISLE OF MAN
CN	-COMORO ISLANDS	IS	-ISRAEL
CF	-CONGO	IT	-ITALY
CW	-COOK ISLANDS	IV	-IVORY COAST
CS	-COSTA RICA	JM	-JAMAICA
CU	-CUBA	JA	-JAPAN
CY	-CYPRUS	JO	-JORDAN
CZ	-CZECHOSLOVAKIA	CB	-KAMPUCHEA
DA	-DENMARK	KE	-KENYA
FT	-DJIBOUTI	GN	-KIRIBATI
DR	-DOMINICAN REPUBLIC	KN	-KOREA, NORTH
DO	-DOMINICA	KS	-KOREA, SOUTH
DB	-DUBAI	KU	-KUWAIT
EC	-ECUADOR	LE	-LEBANON
EG	-EGYPT	LI	-LIBERIA
		LY	-LIBYA

TABLE 3-1. (Continued)

(2) COUNTRY CODES (Continued)

<u>CODE</u>	<u>EXPLANATION</u>	<u>CODE</u>	<u>EXPLANATION</u>
LS	-LIECHTENSTEIN	SF	-SOUTH AFRICA
LU	-LUXEMBOURG	UR	-SOVIET UNION
MC	-MACAO	SP	-SPAIN
MA	-MADAGASCAR	SS	-SPANISH SAHARA
MI	-MALAWI	CE	-SRI LANKA
MY	-MALAYSIA	SC	-ST. CHRISTOPHER-NEVIS-ANG
MV	-MALDIVES	SH	-ST. HELENA
MT	-MALTA	ST	-ST. LUCIA
MB	-MARTINIQUE	SB	-ST. PIERRE AND MIQUELON
MR	-MAURITANIA	VC	-ST. VINCENT
MP	-MAURITIUS	SU	-SUDAN
MX	-MEXICO	NS	-SURINAM
MN	-MONACO	SW	-SWEDEN
MH	-MONTSERRAT	SZ	-SWITZERLAND
MO	-MOROCCO	SY	-SYRIA
MZ	-MOZAMBIQUE	TZ	-TANZANIA
NR	-NAURU	TH	-THAILAND
NP	-NEPAL	TO	-TOGO
NA	-NETHERLANDS ANTILLES	TN	-TONGA
NL	-NETHERLANDS	TD	-TRINIDAD AND TOBAGO
NC	-NEW CALEDONIA	TQ	-TRUST TERRITORY OF THE PA
NZ	-NEW ZEALAND	TS	-TUNISIA
NU	-NICARAGUA	TU	-TURKEY
NI	-NIGERIA	TK	-TURKS AND CAICOS ISLANDS
NG	-NIGER	TV	-TUVALU
NO	-NORWAY	US	-U.S. OF AMERICA
MU	-OMAN	UG	-UGANDA
PK	-PAKISTAN	TC	-UNITED ARAB EMIRATES
PQ	-PANAMA CANAL ZONE	UK	-UNITED KINGDOM
PN	-PANAMA	UY	-URUGUAY
PP	-PAPUA NEW GUINEA	NH	-VANAUTU
PA	-PARAGUAY	VE	-VENEZUELA
PE	-PERU	VN	-VIETNAM, NORTH
RP	-PHILIPPINES	VS	-VIETNAM, REPUBLIC OF
PL	-POLAND	VQ	-VIRGIN ISLANDS
PO	-PORTUGAL	WF	-WALLIS AND FUTUNA
PU	-PORTUGUESE GUINEA	WS	-WESTERN SAMOA
RQ	-PUERTO RICO	YS	-YEMEN (ADEN)
QA	-QATAR	YE	-YEMEN
RE	-REUNION	YO	-YUGOSLAVIA
RO	-RUMANIA	CG	-ZAIRE
SM	-SAN MARINO	ZA	-ZAMBIA
TP	-SAO TOME AND PRINCIPE		
SA	-SAUDI ARABIA		
SG	-SENEGAL		
SE	-SEYCHELLES IS.		
SL	-SIERRA LEONE		
SN	-SINGAPORE		
SO	-SOMALIA		

TABLE 3-1. (Continued)

(3) REASON

<u>CODE</u>	MAPPED
DE	DEATH
EE	ENTRY ERROR
IN	INITIAL ENTRY
MS	MISSPELLED
MV	MOVED
OB	OUT OF BUSINESS
ON	OFFIC. NAME CHG
OT	OTHER

PNID / Entry / Identifying Party Names To MSIS

STEP 1

- * Enter individual or company name.
- * Type **SEL, 2** in the Command line.
- * **SEND**

COMMAND/ **SEL.2** _____ RESPONSE/ PLS ENTER YOUR RESPONSE
 PNEI _____ PARTY NAME ENTRY INDEX _____ 12AUG91

IPN/ _____ COMPANY NAME/
 INDIVIDUAL NAME: LAST...../ **DAY** _____ FIRST/ **LUCRETIA**
 LINKED TO/ _____ NAME/
 LOG CRITERIA: FROM (SINCE)/ _____ TO/ _____

---	IDENTIFICATION	---	MODE	---	LOGS	---	MODE	---
			ENTRY	RTRV			ENTRY	RTRV
PARTY SEARCH.....	1	11	CG CONTACT-OPEN CASES..	(PNOC)	21	31		
ALPHABETIC SEARCH....(PNPSA)	2	12	CG CONTACT-CLOSED CASES(PNCG)		*	32		
PARTY IDENTIFICATION...(PNID)	3	13	MARINE VIOLATIONS....(PNVL)		*	33		
---	RELATIONSHIPS	---	ADMIN	---				
ASSOCIATION SUMMARY....(PNAS)	*	16	LIST OF CHANGED	(PNLCP)	*	36		
EQUIPMENT ASSOCIATIONS.(PNEA)	*	17	LIST OF NEW PARTIES...	(PNLNP)	*	37		
FACILITY ASSOCIATIONS..(PNFA)	*	18						
PARTY ASSOCIATIONS.....(PNPA)	*	19						
VESSEL ASSOCIATIONS....(PNVA)	*	20	REQUEST AVAILABILITY (X).....		*	40		

STEP 2

- * PNPSA responds by allowing you to change the search criteria for your party's name.
- * Type in a better search pattern, if you wish.
- * SEND

COMMAND/ _____ RESPONSE/ PLS ENTER YOUR RESPONSE
PNPSA PARTY NAME PARTY SEARCH ALPHABETIC 12AUG91

Requested name from PNEI/ DAY

ALPHABETIC RANGE		SEARCH
BEGIN	END	NAME / PATTERN
DAY	DAY	@CRE@

You may expand the Search Range by changing the BEGIN or END values.
The SEARCH NAME/PATTERN may be a complete name for an exact match or
may be only a part of a name with a "@" entered where there are missing
letters or numbers. The "@" symbol may be used to replace 1 or more
characters. The "@" symbol has no meaning in the ALPHABETIC RANGE slots.

STEP 3

- * PNPSA responds that the party does not exist in the database.
- * Type **ADD** in the Command line.
- * **SEND**

COMMAND /	RESPONSE/KEY "SEL,1,2,..." FOR DETAILS		
PNAS	07JAN88		
PARTY NAME ASSOCIATION SUMMARY			
PARTY NAME/	BLOMQUIST'S BOATING COMPANY	PRIMARY IPN/	IP84000027
ADDRESS.../		ALT. IPN(S)/	
	FRONT STREET		
	BRICKTOWN		
	NJ / NEW JERSEY		04345
NUMBER OF CURRENT ASSOCIATIONS WITH:			
1. VESSELS...../	1	2. FACILITIES.../	1
4. VIOLATIONS.../	0	3. SUBCHAPTER Q./	0
NUMBER OF HISTORICAL ASSOCIATIONS WITH:			
1. VESSELS...../	0	2. FACILITIES.../	1
		3. SUBCHAPTER Q./	0
NUMBER OF ROLE ASSOCIATIONS:			
AGENT...../	0	LEASEHOLDER../	0
ALT MASTER.../	0	MASTER...../	2
CFR APPLICANT/	2	OPERATOR...../	1
CFR LEGALAGNT/	0	OWNER...../	2
CHARTERER..../	2	OWNER-MNG...../	1
		PERSON-IN-CHG/	0
		SHIPPER...../	0
		SUBCHAPTER Q./	0
		PRIVATE L./	0
		TANKERMAN...../	0
		UNCLASSIFIED./	0

NUMBER OF UNIDENTIFIABLE ROLE TYPES/VALUES/	0		

STEP 4

- * MSIS responds with a blank PNID screen.
- * Type in the party's identification data.
- * SEND

COMMAND/ _____ RESPONSE/ PLS ENTER YOUR RESPONSE
PNID _____ PARTY NAME IDENTIFICATION DATA 12AUG91

LAST REVISED: PORT/ _____ DATE/ _____

PRIMARY IPN/ NEWIP _____ ALTERNATE IPN(S)/ _____
IDENTIFIED AS A MANAGING OWNER FOR DOCUMENTATION...../ TAX ID/ 375-48-8603

FOR COMPANIES/CORPORATIONS:
COMPANY NAME...../
CONTACT PERSON...../
PHONE...../ _____ TELEX../ _____

FOR INDIVIDUALS:
LAST NAME...../ DAY
FIRST NAME, MIDDLE INITIAL/ LUCRETIA

UNITED STATES:
ADDRESS - LINE1 / 3260 BAY BLVD
ADDRESS - LINE2 / SUITE 7000
ADDRESS - LINE3 / _____ (Line not displayed on COI)
CITY...../ GALVESTON
STATE...../ TX / _____ ZIP..../ 76490

FOREIGN:
ADDRESS - LINE1 / _____
ADDRESS - LINE2 / _____
CITY...../ _____
STATE/PROVINCE../ _____ (Line not displayed on COI)
COUNTRY...../ _____ / _____ POSTAL / _____

LINKED TO/ IP91000001

STEP 5

- * If you entered a LINKED TO IPN, MSIS asks you to verify this party.
- * SEND

COMMAND/ _____ RESPONSE/ PLS ENTER YOUR RESPONSE
PNID PARTY NAME IDENTIFICATION DATA 12AUG91

LAST REVISED: PORT/ DATE/

PRIMARY IPN/ NEWIP ALTERNATE IPN(S)/
IDENTIFIED AS A MANAGING OWNER FOR DOCUMENTATION...../ TAX ID/ 375-48-8603

FOR COMPANIES/CORPORATIONS:

COMPANY NAME...../
CONTACT PERSON...../
PHONE...../ TELEX../

FOR INDIVIDUALS:

LAST NAME...../ DAY
FIRST NAME, MIDDLE INITIAL/ LUCRETIA

UNITED STATES:

ADDRESS - LINE1 / 3260 BAY BLVD
ADDRESS - LINE2 / SUITE 7000
ADDRESS - LINE3 / (Line not displayed on COI)
CITY...../ GALVESTON
STATE...../ TX / TEXAS ZIP..../ 76490

FOREIGN:

ADDRESS - LINE1 /
ADDRESS - LINE2 /
CITY...../
STATE/PROVINCE../ (Line not displayed on COI)
COUNTRY...../ / POSTAL /

LINKED TO/ IP91000001 RACCIE PALMER

PLEASE VERIFY 'LINKED TO' IPN

STEP 6

* MSIS responds with the IPN for your party.

COMMAND/	_____	RESPONSE/ PNEI	NEXT ON QUEUE	
PNID		PARTY NAME IDENTIFICATION DATA		12AUG91
PARTY ENTERED SUCCESSFULLY UNDER IPN/ IP91000080				

E. Party Name Vessel Associations -- PNVA.

1. PNVAPurpose and Description.

- a. Creates a listing of all vessels to which a specified involved party has been linked -- in any capacity.
- b. Displays historical vessel associations with a particular involved party.
- c. Allows you to select VFID (Vessel File Identification Data) for a given vessel.
- d. Figure 3-4 shows two PNVA screen images as they appear on the terminal.

2. Accessing PNVA.

- a. Menu. PNVA is normally accessed through PNEI.
- b. Free-Form. PNVA can be accessed through free-form with:

-PNVA,<E, U, or R>,IPN=<Involved Party Number>

where:

E = entry mode

U = update mode

R = retrieval mode

IPN = involved party number.

NOTE: The mode has no meaning when requesting PNVA. The product appears to function the same in any mode.

EXAMPLE:

-PNVA,R,IPN=IP87000008

- c. Selection from other Products. PNVA may be accessed from PNAS with **SEL,1.**
- d. Product Use Authority Levels.

Retrieval - 1

3. PNVA Data Entry Requirements and Explanation.

a. General Processing.

- (1) PNVA is accessed through PNEI or through free-forming, using an IPN. PNVA displays a list of

- 3.E.3. a. (1)(Cont'd) vessel(s) associated with the involved party. Information includes the party name and address, the vessel name, VIN, flag, role of the involved party and whether the association is current or historical.
- (2) When first retrieved, only the current vessel associations are listed. If there are no current associations, PNVA indicates so with the message "NO CURRENT ASSOCIATIONS FOUND." If there are neither current nor former associations, the message "NO DATA AVAILABLE" appears.
- (3) If there are historical associations, PNVA indicates so with the message "KEY "HISTORY" FOR HIST ASSOC." Enter **HISTORY** in the Command line to view the historical associations.
- (4) For both current and historical associations, PNVA displays up to fifty (50) log entries. The first screen lists the maximum lines with the message "KEY "SEL,1,2..." FOR VFID(S)" You may:
- (a) Press **SEND** with "SEL,1,2..." in the Command line to display one of the following three messages:
- [1] "SEND FOR SELECTS OR KEY "MORE" for additional screens of current data. Then:
- [a] Press **SEND** to display VFID for selected item(s) or
- [b] Press **MORE** to display the next screen of information.
- [2] "SEND FOR SELS OR KEY "HISTORY" for historical entries. Then:
- [a] Press **SEND** to display VFID for selected item(s) or
- [b] Enter **HISTORY** to display historical vessel associations for the party.
- [3] "SEND FOR SELS, KEY MORE OR HIST" for additional screens of current data and for historical entries. Then:
- [a] Press **SEND** to display VFID for selected item(s) or

- 3.E.3. a. (4) (a) [3] [b] Enter **HISTORY** to display historical vessel associations for the party or
- [c] Press **MORE** to display the next screen of information.

NOTE: If there are neither additional screens nor historical entries, PNVA displays the VFID for selected items.

- (b) Press **SEND** with a Blank in the Command line to display one of the following four messages:

- [1] "KEY "MORE" FOR ADDIT'AL ASSOC" - if additional screens of current data exist.
[a] Press **MORE** to view additional screens of information.
- [2] "KEY "HISTORY" FOR HIST ASSOC" - if additional historical entries exist.
[a] Enter **HISTORY** to view additional historical vessel associations.
- [3] "KEY "MORE" OR "HISTORY"" - if additional screens of current data and historical entries exist.
[a] Press **MORE** to view additional screens of information or
[b] Enter **HISTORY** to view additional historical vessel associations.
- [4] "---- NEXT ON QUEUE" - if neither additional screens nor historical entries exists.
[a] Press **SEND** to display the next product on the queue.

- (c) Enter a free-form command and press **SEND** to halt the execution of PNVA and access a new product.
- (d) Enter a **<SHIFT><ABORT>** to halt the execution of PNVA.

- 3.E.3. a. (5) **SELA, SELU, SELR, or SELP.** The VFID you select is called in entry/update (for SELE and SELU), retrieval (SELR) or P (print) mode (for SELP), respectively.
- (6) The **SELF** command allows you to download the contents of one or more VFIDs to a local, standard workstation file. This file contains the identification data without the header or legend. This file may then be used with other software, such as a database.
- b. Special Processing. When a Documentation Officer processes a VFIP (Vessel File Involved Parties) this is reflected immediately on the associated PNVA. When the association ceases to exist, the entry is removed automatically from the current association and becomes an historical entry.

COMMAND / _____ RESPONSE/KEY "SEL,1,2,..." FOR DETAILS
 PNLCP PARTY NAME LIST OF CHANGED PARTIES 04NOV87

SEL	IPN	PARTY NAME	DATE	UNIT	USER ID	DELETE
1	IP87006114	DUMORNEY,VUENER	01NOV87	MIAMS	PITTS	-
2	IP87006115	SEATRADE COMPAINIA MARITIME	01NOV87	HOUCP	VMOHOUCP	-
3	IP87006116	LARISSA SHIPPING INC	01NOV87	HONMS	GUAD2	-
4	IP87006117	SMITH,LATHAM C. & ELSBETH	02NOV87	JACMS	JFL356	-
5	IP87006118	FOXBAT SHIPPING CO.	02NOV87	SFCMS	BAMBI	-
6	IP87006119	CENERGY OIL EXPLORATION	02NOV87	PATMS	CHIEF	-
7	IP87006120	ARTINO FORD	02NOV87	TOLMS	TOLSYSMGR	-
8	IP87006121	GRAYS FISH CAMP	02NOV87	HOUCP	VMOHOUCP	-

F. Party Name Facility Associations -- PNFA.

1. PNFA Purpose and Description.

- a. Provides an on-line list of all facilities associated with a particular involved party.
- b. Allows you to select each facility's associated FFID (Facility File Identification Data).
- c. Displays all historical associations between a particular involved party and a facility when you request **HISTORY**.
- d. Figure 3-5 shows two PNFA screen images as they appear on the terminal.

2. Accessing PNFA.

- a. Menu. PNFA is normally accessed through PNEI.
- b. Free-Form. PNFA can be accessed through free-form with:

-PNFA,<E, U, or R>,IPN=<Involved Party Number>

where:

E = entry mode

U = update mode

R = retrieval mode

IPN = involved party number.

NOTE: The mode has no meaning when requesting PNFA. The product appears to function the same in any mode.

EXAMPLE:

-PNFA,R,IPN=IP87000008

- c. Selection From Other Products. PNFA may be accessed from PNAS with SEL,2.
- d. Product Use Authority Levels.

Retrieval - 1

3. PNFA Data Entry Requirements and Explanation.

a. General Processing.

- (1) PNFA is normally accessed through PNEI, or through free-forming, using an IPN. PNFA responds with a list of facilities associated

- 3.F.3. a. (1)(Cont'd) with a known involved party. When first retrieved, only the current facility associations are listed. If there are no current associations, PNFA indicates so with the message "NO CURRENT ASSOCIATIONS FOUND." If there are neither current nor former facility associations, the message "NO DATA AVAILABLE" appears.
- (2) If there are historical associations, PNFA indicates so with the message "KEY "HISTORY" FOR HIST ASSOC." Enter **HISTORY** in the Command line and press **SEND** to view the historical associations.
- (3) PNFA also serves as an index for each facility's associated FFID. It displays up to fifty (50) log entries on the screen. The first screen lists the maximum lines with the message "KEY "SEL,1,2..." FOR FFID(S)" You may:
- (a) Press **SEND** with "SEL,1,2..." in the Command line to display one of the following three messages:
- [1] "SEND FOR SELECTS OR KEY "MORE" for additional screens of current data. Then:
- [a] Press **SEND** to display FFID for selected item(s) or
- [b] Press **MORE** to display the next screen of information.
- [2] "SEND FOR SELS OR KEY "HISTORY" for historical entries. Then:
- [a] Press **SEND** to display FFID for selected item(s) or
- [b] Enter **HISTORY** to display historical facility associations for the party.
- [3] "SEND FOR SELS, KEY MORE OR HIST" for additional screens of current data and for historical entries. Then:
- [a] Press **SEND** to display FFID for selected item(s) or

3.F.3. a. (3) (a) [3] [b] Enter **HISTORY** to display historical facility associations for the party or

[c] Press **MORE** to display the next screen of information.

NOTE: If there are neither additional screens nor historical entries, PNFA displays the FFID for selected items.

(b) Press **SEND** with a Blank in the Command line to display one of the following four messages:

[1] "KEY "MORE" FOR ADDIT'AL ASSOC" - if additional screens of current data exist.

[a] Press **MORE** to view additional screens of information.

[2] "KEY "HISTORY" FOR HIST ASSOC" - if additional historical entries exist.

[a] Enter **HISTORY** to view additional historical facility associations.

[3] "KEY "MORE" OR "HISTORY"" - if additional screens of current data and historical entries exist.

[a] Press **MORE** to view additional screens of information or

[b] Enter **HISTORY** to view additional historical facility associations.

[4] "---- NEXT ON QUEUE" - if neither additional screens nor historical entries exists.

[a] Press **SEND** to display the next product on the queue.

(c) Enter a free-form command and press **SEND** to halt the execution of PNFA and access a new product.

(d) Enter a **<SHIFT><ABORT>** to halt the execution of PNFA.

- 3.F.3. a. (4) **SELA, SELU, SELR, or SELP.** The FFID you select is called in entry/update (for SELE and SELU), retrieval (SELR) or P (print) mode (for SELP), respectively.
- (5) The **SELF** command allows you to download the contents of one or more FFIDs to a local, standard workstation file. This file contains the identification data without the header or legend. This file may then be used with other software, such as a database.
- b. Special Processing. None.

SCREEN IMAGE WITH CURRENT ASSOCIATIONS DATA

COMMAND/ _____ RESPONSE/ KEY "SEL,1,2,..." FOR FFID(S)
 PNFA PARTY NAME FACILITY ASSOCIATIONS 23MAR91

PRIMARY IPN/ IP89000002 NAME/ AL CROSS
 ALT. IPN(S): ADDR/ 4305 HASSNER STREET

CURRENT MANAGING OWNER/ X NEW BEDFORD
 FORMER MANAGING OWNER./ X MA / MASSACHUSETTS 23241
 LINKED TO../ IP86000019 NAME/ DATAC COMPANY

NUMBER OF CURRENT ASSOCIATIONS/ 3 NUMBER OF HISTORICAL ASSOCIATIONS/ 1

--- CURRENT ASSOCIATIONS ---

SEL,	FACILITY NAME	FIN	LOCAL ID	EFFECTIVE DATE	ROLE
1.	PORTSIDE	P125545		01JAN86	LEASEHOLDER
2.	SHELL 4	P002934	42345	01MAY86	OWNER
3.	PLATFORM 45	P204901	09821	01MAY87	LEASEHOLDER

SCREEN IMAGE WITH HISTORICAL ASSOCIATIONS DATA

COMMAND/ _____ RESPONSE/ KEY "SEL,1,2,..." FOR FFID(S)
 PNFA PARTY NAME FACILITY ASSOCIATIONS 23MAR91

PRIMARY IPN/ IP89000002 NAME/ AL CROSS
 ALT. IPN(S): ADDR/ 4305 HASSNER STREET

CURRENT MANAGING OWNER/ X NEW BEDFORD
 FORMER MANAGING OWNER./ X MA / MASSACHUSETTS 23241
 LINKED TO../ IP86000019 NAME/ DATAC COMPANY

NUMBER OF CURRENT ASSOCIATIONS/ 3 NUMBER OF HISTORICAL ASSOCIATIONS/ 1

--- HISTORICAL ASSOCIATIONS ---

SEL,	FACILITY NAME	FIN	LOCAL ID	EFFECTIVE DATE	ROLE
1.	PLATFORM 234	P23401	23401	09JUN86	LEASEHOLDER

G. Party Name Equipment Associations -- PNEA.

1. PNEAPurpose and Description.

- a. Provides on-line lists of current and past Subchapter Q Numbers associated with a particular involved party.
- b. Allows you to select MIAE (Marine Inspection Approved Equipment) for a given item.
- c. Figure 3-6 shows two PNEA screen images as they appear on the terminal.

2. Accessing PNEA.

- a. Menu. PNEA is normally accessed through PNEI.
- b. Free-Form. PNEA can be accessed through free-form with:

-PNEA,<E, U, or R>,IPN=<Involved Party Number>

where:

E = entry mode

U = update mode

R = retrieval mode

IPN = involved party number.

NOTE: The mode has no meaning when requesting PNEA.
The product appears to function the same in any mode.

EXAMPLE:

-PNEA,R,IPN=IP86000003

- c. Selection From Other Products. PNEA may be accessed from PNAS with SEL,3.
- d. Product Use Authority Levels.

Retrieval - 1

3. PNEAData Entry Requirements and Explanation.

a. General Processing.

- (1) PNEA is normally accessed through PNEI, or through free-forming, using an IPN. MSIS responds with a list of all current Subchapter Q numbers associated with a known involved party. PNEA lists the name and address of the involved party, the primary IPN under which PNEA was

- 3.G.3. a. (1)(Cont'd)selected, and any alternate IPNs for that party. It then lists the Subchapter Q numbers along with their class descriptions, issue dates, and current statuses for equipment associations which may be "APPROVED," "FORMER-MAY BE USED," or "EXPIRED."
- (2) PNEA also displays historical equipment associations. These are associations with a status of "FORMER-DO NOT USE." If such associations exist, PNEA displays the message "KEY "HISTORY" FOR HIST ASSOC."
- (3) PNEA displays twenty-five (25) Subchapter Q numbers on each screen image. The first screen lists the maximum lines with the message "KEY "SEL,1,2..." FOR MIAE(S)" You may:
- (a) Press **SEND** with "SEL,1,2..." in the Command line to display one of the following three messages:
- [1] "SEND FOR SELECTS OR KEY "MORE" for additional screens of current data. Then:
- [a] Press **SEND** to display MIAE for selected item(s) or
- [b] Enter **MORE** to display the next screen of information.
- [2] "SEND FOR SELS OR KEY "HISTORY" for historical entries. Then:
- [a] Press **SEND** to display MIAE for selected item(s) or
- [b] Enter **HISTORY** to display historical equipment associations for the party.
- [3] "SEND FOR SELS, KEY MORE OR HIST" for additional screens of current data and for historical entries. Then:
- [a] Press **SEND** to display MIAE for selected item(s) or
- [b] Enter **HISTORY** to display historical equipment associations for the party or

- 3.G.3. a. (3) (a) [3] [c] Press **MORE** to display the next screen of information.

NOTE: If there are neither additional screens nor historical entries, PNEA displays the MIAEs for selected items.

- (b) Press **SEND** with a Blank in the Command line to display one of the following four messages:

[1] "KEY "MORE" FOR ADDIT,AL ASSOC" - if additional screens of current data exist.

[a] Press **MORE** to view additional screens of information.

[2] "KEY "HISTORY" FOR HIST ASSOC" - if additional historical entries exist.

[b] Enter **HISTORY** to view additional historical equipment associations.

[3] "KEY "MORE" OR "HISTORY"" - if additional screens of current data and historical entries exist.

[a] Press **MORE** to view additional screens of information or

[b] Enter **HISTORY** to view additional historical equipment associations.

[4] " ---- NEXT ON QUEUE" - if neither additional screens nor historical entries exists.

[a] Press **SEND** to display the next product on the queue.

- (c) Enter a free-form command and press **SEND** to halt the execution of PNEA and access a new product.

- (d) Enter a **<SHIFT><ABORT>** to halt the execution of PNEA.

- (4) **SELA, SELU, SELR, or SELP.** The MIAE you select is called in entry/update (for SELE and SELU), retrieval (SELR) or P (print) mode (for SELP), respectively.

- 3.G.3. a. (5) The **SELF** command allows you to download the contents of one or more MIAEs to a local, standard workstation file. This file contains the identification data without the header or legend. This file may then be used with other software, such as a database.
- b. **Special Processing.** Equipment associations with the status of "PENDING," are not displayed on PNEA, but are included in the count on PNAS (Party Name Association Summary). Therefore, PNAS may display a count for approved equipment associations while PNEA indicates the party has no associations.

SCREEN IMAGE WITH CURRENT EQUIPMENT AUTHORITY DATA

COMMAND/ _____ RESPONSE/ KEY "HISTORY" FOR HIST. ASSOC.
PNEA PARTY NAME EQUIPMENT ASSOCIATIONS 23MAR91

PRIMARY IPN/ IP88000001 NAME/ HELEN MCGILICUTTY CORP
ALT. IPN(S): IP89000027 ADDR/ 709 HENRY AVENUE
SUITE 307

CURRENT MANAGING OWNER/ X ALCARY
FORMER MANAGING OWNER./ X NC / NORTH CAROLINA 32309
LINKED TO../ IP86000019 NAME/ DATAC COMPANY

--- CURRENT EQUIPMENT AUTHORITY ---

SEL	Q NUMBER/MOD	CLASS DESCRIPTION	ISSUE STATUS
1	160.034/0020	LIFESAVING EQUIPMENT	23MAY88 APP
2	159.015/9876	LIFE PRESERVERS, GENERAL	30MAY88 APP
	SHORT DESC		
3	162.021/0009	LINETHROWING APPARATUS	06AUG89 MAY
	PRI MOD 1		
4	162.021/0010	LINETHROWING APPARATUS	01AUG89 APP
	PRIMARY		

SCREEN IMAGE WITH FORMER EQUIPMENT AUTHORITY DATA

COMMAND/ _____ RESPONSE/ PNEI NEXT ON QUEUE
PNEA PARTY NAME EQUIPMENT ASSOCIATIONS 23MAR91

PRIMARY IPN/ IP88000001 NAME/ HELEN MCGILICUTTY CORP
ALT. IPN(S): IP89000027 ADDR/ 709 HENRY AVENUE
SUITE 307

CURRENT MANAGING OWNER/ X ALCARY
FORMER MANAGING OWNER./ X NC / NORTH CAROLINA 32309
LINKED TO../ IP86000019 NAME/ DATAC COMPANY

--- FORMER EQUIPMENT AUTHORITY ---

SEL	Q NUMBER/MOD	CLASS DESCRIPTION	ISSUE STATUS
1	162.021/0008	LINETHROWING APPARATUS	06AUG86 NOT
	PRIMARY		

PNPA

H. Party Name Party Associations -- PNPA.

1. PNPA Purpose and Description.

- a. Displays current identifying information about a particular involved party and its relationships with other parties
- b. Allows Headquarters to trace patterns among parties, e.g., a parent's or children's violation history.
- c. Maps data from PNID (Party Name Identification Data).
- d. Figure 3-7 shows two PNPA screen images as they appear on the terminal

2. Accessing PNPA.

- a. Menu. PNPA is normally accessed through PNEI (Party Name Entry Index).
- b. Free-Form. PNPA can be accessed through free-form with:

-PNPA,<E, U, or R>,IPN=<Involved Party Number>

where:

E = entry mode

U = update mode

R = retrieval mode

IPN = involved party number

NOTE: The mode has no meaning when requesting PNPA. The product appears to function the same in any mode.

EXAMPLE:

-PNPA,R,IPN=IP91000007

- c. Selection From Other Products. PNPA is not accessed from other products.
- d. Product Use Authority Levels.

Retrieval - 1

3.H.3. **PNPA** Data Entry Requirements and Explanation.

a. General Processing.

- (1) PNPA is accessed through PNEI, or through free-forming, using an IPN. PNPA responds with the party's name, primary IPN, any alternate IPNs, name and address, current and former managing owner, and its linked to IPN and party name.
- (2) PNPA provides a brief explanation about its screen image and then lists the relationships between your requested involved party and related parties in an indented structure. Note that your requested party name is in bold type and the IPN, name, and city and state appear on the screen in a numbered listing.
- (3) If your party is linked to another party in a circular fashion (i.e., your party links to a party that is also linked to yours), the relationship is incorrect. PNPA will not give you an error message. See "Special Processing" below for a more detailed explanation.
- (4) PNPA displays only fifty (50) lines on each screen image. The first screen displays the "FOR PNID(S)." message "KEY"SEL,1,2,..." FOR PNID(S)." You may:
 - (a) Press **SEND** with a Blank in the Command line to display the message "KEY "MORE" FOR NEXT PAGE." If more entries exist, you may then:
 - [1] **SEND** a Blank to execute PNPA and display the next product on the queue.
 - [2] Enter **SEL** in the Command line to add items to the queue and display the message "SEND FOR SELECTS OR KEY "MORE"." You may then:
 - [a] **SEND** a Blank to view your selections if they exist or to display the next product on the queue.
 - [b] Enter another **SEL** to put more selections on the queue.

3.H.3. a. (4) (a) [2] [c] Press **MORE** to view the next page of data.

[d] Enter a free-form command and press **SEND** to halt the execution of PNPA and access a new product.

[e] Enter a **<SHIFT><ABORT>** to halt the execution of PNPA and to display the next product on the queue.

[3] Press **MORE** to view the next page of data and execute PNPA.

[4] Enter a free-form command to execute PNPA and before you access a new product.

[5] Enter a **<SHIFT><ABORT>** to halt the execution of PNPA and display the next product on the queue.

(b) Enter **SEL** in the Command line to add items to the queue and display the message "SEND FOR SELECTS OR KEY "MORE"." You may then:

[1] **SEND** a Blank to view your selections if they exist or to display the next product on the queue.

[2] Enter another **SEL** to put more selections on the queue.

[3] Press **MORE** to view the next page of data.

[4] Enter a free-form command and press **SEND** to halt the execution of PNPA and access a new product.

[5] Enter a **<SHIFT><ABORT>** to halt the execution of PNPA and to display the next product on the queue.

(c) Press **MORE** to view the next page of data.

(d) Enter a free-form command and press **SEND** to halt the execution of PNPA and access a new product.

(e) Enter a **<SHIFT><ABORT>** to halt the execution of PNPA and display the next product on the queue.

3.H.3. b. Special Processing.

- (1) You can link two or more parties in a circular fashion in PNID, and, although it is incorrect, PNPA does not give you an error message. This situation occurs when each party's LINKED TO slot in PNID shows another party's IPN and, eventually, one party links back to a previous party. This linkage indicates that the two parties "own" each other. When this happens, PNPA cannot determine where to start the display, so it begins with the requested IPN and backs up the family tree. When PNPA finds a repeated entry, it lists but does not number the entry and shows that there is further subordinate information by displaying three indented dots on the following line.
- (2) The following example illustrates this situation. Figure 3-8 shows an example of linking parties in a circular manner. The PNPA Representation on the right shows how the relationships are displayed on PNPA. On the left side of Figure 3-8, A owns B. B owns C, and the family association ends with C. On the right, this figure shows these relationships in lines 1, 2, and 3. On the left side of Figure 3-8, A owns D. D owns E and F. F owns G. Up to this point, the relationships are clear. These relationships are also shown in the PNPA Representation in lines 1, 4, 5, 6, and 7.
- (3) However, the database information indicates that G owns A. As Figure 3-8 shows, this means that A's ownership relations repeat under G and that there is no logical end to this. PNPA shows that A occurs again by not numbering the line containing the second A (under line 7). It indicates A's repeating family associations with the line containing the three indented dots.

SCREEN IMAGE WITH CORRECT DATA DISPLAY

COMMAND/ _____ RESPONSE/ KEY "SEL,1,2,..." FOR PNID(S)
 PNPA PARTY NAME PARTY ASSOCIATIONS 02MAY91
 PRIMARY IPN/ IP83900306 NAME/ DAMPSKIBSAKTIESELSKAPET GOLDEN
 ALT. IPN(S): ADDR/ GATE SKIP FRAKTFRAT SKIP
 CURRENT MANAGING OWNER/ VENICE
 FORMER MANAGING OWNER/ CA / CALIFORNIA 90403
 LINKED TO../ IP83900474 NAME/ HACHUUMA KISEN K.K.

This product shows the relationships between parties. The first party listed is the parent. Its children, grandchildren, and great grandchildren are each indented four spaces under their respective parents.

This is built from the LINKED TO information on PNID.
 The requested party is bolded to show its place in the structure.

SEL.	IPN	NAME	CITY	STATE
1.	IP83900474	HACHUUMA KISEN K.K.	VENICE	CA
2.	IP83900306	DAMPSKIBSAKTIESELSKAPET GOLDEN	VENICE	CA
3.	IP83900305	DAIICHI CHUO KISEN KABUSHIKI	LONDON	
4.	IP83900536	INUJI KISEN KK	KYOTO	
5.	IP83800027	KAWASAKI KISEN K K	KYOTO	

***** END *****

SCREEN IMAGE WITH INCORRECT DATA DISPLAY

COMMAND/ _____ RESPONSE/ KEY "SEL,1,2,..." FOR PNID(S)
 PNPA PARTY NAME PARTY ASSOCIATIONS 02MAY91
 PRIMARY IPN/ IP91000012 NAME/ P.P. PALMER
 ALT. IPN(S): ADDR/ 310 BENT TREE DRIVE
 CURRENT MANAGING OWNER/ GREGGSON
 FORMER MANAGING OWNER/ SC / SOUTH CAROLINA 32321
 LINKED TO../ IP91000006 NAME/ MAGGIE THACHER

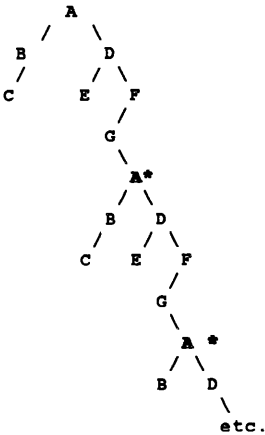
This product shows the relationships between parties. The first party listed is the parent. Its children, grandchildren, and great grandchildren are each indented four spaces under their respective parents.

This is built from the LINKED TO information on PNID.
 The requested party is bolded to show its place in the structure.

SEL.	IPN	NAME	CITY	STATE
1.	IP90000012	P.P. PALMER	COLUMBUS	OH
2.	IP90000004	TOMS TROUBLESOME TOYS	COLUMBUS	OH
3.	IP91000006	MAGGIE THACHER	LONDON	
	IP91000007	KATE BAYROSS	COLUMBUS	OH
		...		
4.	IP91000008	CAROLYN BENGAL	COLUMBUS	OH
5.	IP91000003	P. P. PALMER	YELLOW SPR	OH
	IP91000006	MAGGIE THACHER	LONDON	
		...		
6.	IP91000001	RACCIE PALMER	AKRON	OH
7.	IP90000003	SHAWN PALMER	COLUMBUS	OH
	IP91000003	P. P. PALMER	YELLOW SPR	OH
		...		

***** END *****

Family Diagram



PNPA Representation

1.	A
2.	B
3.	C
4.	D
5.	E
6.	F
7.	G
	A
	...

* The relationship pattern repeats.

I. Party Name Association Summary -- **PNAS**.

1. PNAS Purpose and Description.

- a. Provides an on-line count of the number of current and historical associations by "subject" type for a particular involved party.
- b. Provides on-line count of current and historical associations by "role" type.
- c. Serves as a menu for the detailed involved party association products - PNVA (Party Name Vessel Associations), PNFA (Party Name Facility Associations), PNEA (Party Name Equipment Associations), and PNVL (Party Name Violation History Log).
- d. Figure 3-9 shows the PNAS screen image as it appears on the terminal.

2. Accessing PNAS.

- a. Menu. PNAS is normally accessed through PNEI.
- b. Free-Form. PNAS can be accessed through free-form with:

-PNAS,<E, U, or R>,IPN=<Involved Party Number>

where:

E = entry mode

U = update mode

R = retrieval mode

IPN = involved party number.

NOTE: The mode has no meaning when requesting PNAS. The product appears to function the same in any mode.

EXAMPLE:

-PNAS,R,IPN=IP87000008

- c. Selection From Other Products. PNAS is not accessed from other products.
- d. Product Use Authority Levels.

Retrieval - 1

3.I.3. PNASData Entry Requirements and Explanation.

a. General Processing.

- (1) PNAS is accessed through PNEI, or through free-forming, using an IPN. PNAS responds with the party name, complete address, primary and alternate IPNs, a summary count of current associations by sub3ect type, a summary count of the number of historical associations by sub3ect type, and the number of current and historical associations by role type.
- (2) The numbers of current and historical associations for vessels and facilities are in separate total counts. The Subchapter Q counts include both the private label and main suppliers. (The current Subchapter Q count also includes those Subchapter Q numbers that have a status of PENDING. These numbers are not displayed on PNEA, thus the counts on these products may not match).
- (3) The count for violations includes all associations with violation reports and violation cases, both open and closed (including those associations with statuses of "NONE," "CITE," or "DISMISSED"). Because PNVL contains only closed violations, the counts on PNVL and PNAS may not match.
- (4) The summary count of role associations includes current and historical associations. The unidentifiable role type number is a count of invalid, previously used, and new role codes not currently listed on PNAS.
- (5) PNAS also serves as a menu for the detailed involved party association products. Enter **SEL 1, 2, 3, or 4** to see PNVA, PNFA, PNEA or PNVL, respectively.

b. Special Processing.

- (1) When a Documentation Officer enters or changes the IPN for the Managing Owner on VDOR (Vessel Documentation Ownership Record), this is reflected immediately in the associated counts on PNAS. However, the historical counts are not affected until the Vessel Documentation case (its associated VDAR) is validated. If the Documentation Officer closes the documentation case to file, VDOR and the counts on PNAS are restored to their original values.

- 3.I.3. b. (2) If a party is associated with another involved party, PNAS shows that association in the LINKED TO and NAME slots. This information is retrieved from PNID (Party Name Identification Data).

COMMAND/ _____ RESPONSE/ KEY "SEL.1,2,..." FOR DETAILS
 PNAS PARTY NAME ASSOCIATION SUMMARY 17APR91

PRIMARY IPN/ IP90000005 NAME/ KENT PITTSFORD
 ALT. IPN(S): ADDR/ 462 18TH AVE.

CURRENT MANAGING OWNER/ SAN EUNICE
 FORMER MANAGING OWNER./ CA / CALIFORNIA 93102
 LINKED TO../ IP91000001 NAME/ RACCIE PALMER

NUMBER OF CURRENT ASSOCIATIONS WITH:
 1. VESSELS...../ 1 2. FACILITIES.../ 2 3. SUBCHAPTER Q./ 0
 4. VIOLATIONS.../ 1

NUMBER OF HISTORICAL ASSOCIATIONS WITH:
 1. VESSELS...../ 0 2. FACILITIES.../ 0 3. SUBCHAPTER Q./ 0

NUMBER OF ROLE ASSOCIATIONS:
 AGENT...../ 0 LEASEHOLDER../ 0 SHIPPER...../ 0
 ALT MASTER.../ 0 MASTER...../ 0 SUBCHAPTER Q./ 0
 CFR APPLICANT/ 0 OPERATOR...../ 1 PRIVATE L./ 0
 CFR LEGALAGNT/ 0 OWNER...../ 1 SUPERVISOR.../ 0
 CHARTERER..../ 0 OWNER-MNG..../ 0 TANKERMAN..../ 1
 CONTRACTOR.../ 1 PERSON-IN-CHG/ 0 UNCLASSIFIED./ 0

NUMBER OF UNIDENTIFIABLE ROLE TYPES/VALUES/ 0

J. Party Name List of New Parties -- PNLNP.

1. PNLNP Purpose and Description.

- a. Lists all new parties identified to MSIS.
- b. Allows you to select identifying information about each party via PNEI (Party Name Entry Index).
- c. Removes individual entries or a group of entries specified by date.
- d. Allows control by Headquarters to prevent duplicate party entries.
- e. Figure 3-10 shows the data definitions for PNLNP.

2. Accessing PNLNP.

- a. Menu. PNLNP may be accessed through PNEI or UTEI.
- b. Free-Form. PNLNP can only be accessed through free-form with:

-PNLNP,<E, U, or R>

where:

E = entry mode

U = update mode

R = retrieval mode

EXAMPLE:

-PNLNP,R

- c. Selection From Other Products. PNLNP is not accessed from other products.
- d. Product Use Authority Levels.

Retrieval - 1 Entry/Update - 2

3. PNLNP Data Entry Requirements and Explanation.

a. General Processing.

(1) Retrieval Mode.

- (a) PNLNP responds with the total number of parties in its list, along with a

- 3.J.3. a. (1) (a)(Cont'd) selection number, IPN, party name, date the party information was modified, unit code and user ID of the person who modified the information, and a deletion column. An entry is made on PNLNP whenever a party is created using PNID (Party Name Identification Data).
- (b) PNLNP displays its entries in chronological order according to the actual date the party was entered into MSIS. Therefore, the oldest entries are displayed first.
- (2) Entry/Update Mode.
- (a) In addition to the elements presented in retrieval mode, PNLNP displays the DELETE ALL ENTRIES BEFORE data slot. You may delete individual entries or delete a group of entries that fall within a specified date period. Your options are:
- [1] Place an **X** in the DELETE slot(s) of one or more entries and press **SEND** to delete the new party(s) or
- [2] Specify a date in the DELETE ALL ENTRIES BEFORE slot to delete all entries (bulk kill) that are dated prior to but not including the date entered. Current and future dates are invalid.
- (3) All Modes.
- (a) PNLNP displays fifty (50) lines on each screen. You may use the SEL command to access PNEI for detailed information on selected parties. MSIS places your selection on the queue in reverse order, allowing you to make additional selections from PNEI.
- (b) The first screen of PNLNP lists the maximum lines and you have the following five options:
- [1] Press **SEND** with a Blank in the Command line to display the message "KEY "MORE" FOR NEXT PAGE." If more entries exist, you may then:
- [a] **SEND** a Blank to exit PNLNP.

- 3.J.3. a. (3) (b) [1] [b] Enter **SEL** to add the selected items to the queue and display the message "SEND FOR SELECTS OR KEY "MORE." You may then:
- **SEND** a Blank to view your selections if they exist or to display the next product on the queue.
 - Enter another **SEL** to put more selections on the queue.
 - Press **MORE** to view the next page of data.
 - Enter a free-form command and press **SEND** to halt the execution of PNLNP and access a new product.
 - Enter a **<SHIFT><ABORT>** to halt the execution of PNLNP and to display the next product on the queue.
- [c] Press **MORE** to view the next page of data.
- [d] Enter a free-form command and press **SEND** to halt the execution of PNLNP and access a new product.
- [e] Enter a **<SHIFT><ABORT>** to halt the execution of PNLNP and display the next product on the queue.
- [2] Enter **SEL** in the Command line to add items to the queue and display the message "SEND FOR SELECTS OR KEY "MORE." You may then:
- [a] **SEND** a Blank to view your selections if they exist or to display the next product on the queue.
 - [b] Enter another **SEL** to put more selections on the queue.
 - [c] Press **MORE** to view the next page of data.

- 3.J.3. a. (3) (b) [2] [d] Enter a free-form command and press **SEND** to halt the execution of PNLNP and access a new product.
- [e] Enter a **<SHIFT><ABORT>** to halt the execution of PNLNP and to display the next product on the queue.
- [3] Press **MORE** to display the next page of data.
- [4] Enter a free-form command and press **SEND** to halt the execution of PNLNP and access a new product.
- [5] Enter a **<SHIFT><ABORT>** to halt the execution of PNLNP.
- (4) PNLNP uses the SELA command. This command prints all information available about a specific party. This is similar to using PMODE for each product listed below. PNLNP calls the following products in host print mode in the order shown, subject to the existence of relevant data as noted.
- (a) These products are printed at all times:
- [1] PNID (Party Name Identification Data)
- [2] PNAS (Party Name Association Summary)
- (b) These products are printed only if data exists in the database:
- [3] PNEA (Party Name Equipment Associations)
- [4] PNOC (Party Name Open Case Log)
- [5] PNCG (Party Name Coast Guard Contact Log)
- [6] PNVL (Party Name Violation History Log)
- [7] PNPA (Party Name Party Associations)
- [8] PNFA (Party Name Facility Associations)
- [9] PNVA (Party Name Vessel Associations)
- b. Special Processing. None.

COMMAND/ _____ RESPONSE/ KEY "SEL,1,2,..." FOR DETAILS
PNLNP PARTY NAME LIST OF NEW PARTIES 08JUN91

TOTAL NUMBER OF PARTIES ON LIST/ 5

DELETE ALL ENTRIES BEFORE...../ CD

SEL	IPN	PARTY NAME	DATE	UNIT	USER ID	DELETE
1	IP91006114	DUMORNEY,YUENER	01JUN91	MIAMS	PITTS	X
2	IP91006115	SEATRADE COMPAINIA MARITIME	01JUN91	HOUCP	VMOHOUCP	X
3	IP91006116	LARISSA SHIPPING INC	01JUN91	HONMS	GUAD2	X
4	IP91006117	SMITH,LATHAM C. & ELSEBETH	02JUN91	JACMS	JFL356	
5	IP91006118	FOXBAT SHIPPING CO.	02JUN91	SFCMS	BAMBI	

K. Party Name List of Changed Parties -- PNLCP.

1. PNLCP Purpose and Description.

- a. Lists all changed parties identified to MSIS.
- b. Allows you to select identifying information about each party via PNEI (Party Name Entry Index).
- c. Removes individual entries or a group of entries specified by date.
- d. Allows control by Headquarters to prevent duplicate party entries.
- e. Figure 3-11 shows the data definitions for PNLCP.

2. Accessing PNLCP.

- a. Menu. PNLCP may be accessed through PNEI or UTEI.
- b. Free-Form. PNLCP can only be accessed through free-form with:

-PNLCP,<E, U, or R>

where:

E = entry mode
U = update mode
R = retrieval mode

EXAMPLE:

-PNLCP,R

- c. Selection From Other Products. PNLCP is not accessed from other products.
- d. Product Use Authority Levels.

Retrieval - 1 Entry/Update - 2

3. PNLCP Data Entry Requirements and Explanation.

a. General Processing.

(1) Retrieval Mode.

- (a) PNLCP responds with the total number of parties in its list, along with a

- 3.K.3. a. (1) (a)(Cont'd) selection number, IPN, party name, date the party information was modified, unit code and user ID of the person who modified the information, and a deletion column. An entry is made to PNLCP whenever a party's name or address is modified on PNID (Party Name Identification Data).
- (b) PNLCP displays its entries in chronological order according to the actual date the party data were modified. Therefore, the oldest entries are displayed first.
- (2) Entry/Update Mode.
- (a) In addition to the elements presented in retrieval mode, PNLCP displays the DELETE ALL ENTRIES BEFORE data slot. You may delete individual entries or delete a group of entries that fall within a specified date period. Your options are:
- [1] Place an **X** in the DELETE slot(s) of one or more entries and press **SEND** to delete the changed party(s) or
- [2] Specify a date in the DELETE ALL ENTRIES BEFORE slot to delete all entries (bulk kill) that are dated prior to but not including the date entered. Current and future dates are invalid.
- (3) All Modes.
- (a) PNLCP displays fifty (50) lines on each screen. You may use the SEL command to access PNEI for detailed information on selected parties. MSIS places your selection on the queue in reverse order, allowing you to make additional selections from PNEI.
- (b) The first screen of PNLCP lists the maximum lines and you have the following five options:
- [1] Press **SEND** with a Blank in the Command line to display the message "KEY "MORE" FOR NEXT PAGE." If more entries exist, you may then:
- [a] **SEND** a Blank to exit PNLCP.

- 3.K.3. a. (3) (b) [1] [b] Enter **SEL** to add the selected items to the queue and display the message "SEND FOR SELECTS OR KEY "MORE." You may then:
- **SEND** a Blank to view your selections if they exist or to display the next product on the queue.
 - Enter another **SEL** to put more selections on the queue.
 - Press **MORE** to view the next page of data.
 - Enter a free-form command and press **SEND** to halt the execution of PNLCP and access a new product.
 - Enter a **<SHIFT><ABORT>** to halt the execution of PNLCP and to display the next product on the queue.
- [c] Press **MORE** to view the next page of data.
- [d] Enter a free-form command and press **SEND** to halt the execution of PNLCP and access a new product.
- [e] Enter a **<SHIFT><ABORT>** to halt the execution of PNLCP and display the next product on the queue.
- [2] Enter **SEL** in the Command line to add items to the queue and display the message "SEND FOR SELECTS OR KEY "MORE." You may then:
- [a] **SEND** a Blank to view your selections if they exist or to display the next product on the queue.
 - [b] Enter another **SEL** to put more selections on the queue.
 - [c] Press **MORE** to view the next page of data.

- 3.K.3. a. (3) (b) [2] [d] Enter a free-form command and press **SEND** to halt the execution of PNLCP and access a new product.
- [e] Enter a **<SHIFT><ABORT>** to halt the execution of PNLCP and to display the next product on the queue.
- [3] Press **MORE** to display the next page of data.
- [4] Enter a free-form command and press **SEND** to halt the execution of PNLCP and access a new product.
- [5] Enter a **<SHIFT><ABORT>** to halt the execution of PNLCP.
- (4) PNLCP uses the SELA command. This command prints all information available about a specific party. This is similar to using PMODE for each product listed below. PNLCP calls the following products in host print mode in the order shown, subject to the existence of relevant data as noted.
- (a) These products are printed at all times:
- [1] PNID (Party Name Identification Data)
- [2] PNAS (Party Name Association Summary)
- (b) These products are printed only if data exists in the database:
- [3] PNEA (Party Name Equipment Associations)
- [4] PNOC (Party Name Open Case Log)
- [5] PNCG (.Party Name Coast Guard Contact Log)
- [6] PNVL (Party Name Violation History Log)
- [7] PNPA (Party Name Party Associations)
- [8] PNFA (Party Name Facility Associations)
- [9] PNVA (Party Name Vessel Associations)
- b. Special Processing. None.

COMMAND/ _____ RESPONSE/ KEY "SEL.1,2,..." FOR DETAILS
PNLCP PARTY NAME LIST OF CHANGED PARTIES 08JUN91

TOTAL NUMBER OF PARTIES ON LIST/ 5

DELETE ALL ENTRIES BEFORE...../ CD

SEL	IPN	PARTY NAME	DATE	UNIT	USER ID	DELETE
1	IP91006114	DUMORNEY,YUENER	01JUN91	MIAMS	PITTS	X
2	IP91006115	SEATRADE COMPAINIA MARITIME	01JUN91	HOUCP	VMOHOUCP	X
3	IP91006116	LARISSA SHIPPING INC	01JUN91	HONMS	GUAD2	X
4	IP91006117	SMITH,LATHAM C. & ELSBETH	02JUN91	JACMS	JFL356	
5	IP91006118	FOKBAT SHIPPING CO.	02JUN91	SFCMS	BAMBI	

CHAPTER 4. PARTY LOGS

- A. General. There are three log products in the Party Name product set, the Party Name Violation History Log (PNVL), Party Name Open Case Log (PNOC), and Party Name Coast Guard Contact Log (PNCG). PNVL displays a summary of current and past actions taken by the Coast Guard against an involved party. PNOC and PNCG display open and closed cases for a particular party, respectively.

B. Party Name Violation History Log -- PNVL.

1. PNVL Purpose and Description.

- a. Provides an on-line list of all closed Marine Violation cases, both "new" cases and "old" Violation Report and Marine Violation cases, for a particular party.
- b. Allows the selection of MVCR (Marine Violation Case Report) for new cases and MVCSR (Marine Violation Case Summary Report) for old reports and cases.
- c. Figure 4-1 shows PNVL as it appears on the terminal.

2. Accessing PNVL.

- a. Menu. You can access PNVL through PNEI.
- b. Free-Form. You can access PNVL through free-form with:

-PNVL,<E, U, or R>,IPN=<IPN>,FM=<Date>,TO=<Date>

where:

E = entry mode

U = update mode

R = retrieval mode

IPN = Involved Party Number

FM = Date to begin display (Format: DDMMYY)

TO = Date to end display (Format: DDMMYY)

EXAMPLE:

-PNVL,R,IPN=IP91000001

Note: The mode has no meaning when requesting PNVL.

- c. Selection From Other Products. You can access PNVL from PNAS (Party Name Association Summary) with a **SEL,4**.
- d. Product Use Authority Levels.

Retrieval - 1

3. PNVL Data Entry Requirements and Explanation.

a. General Processing.

- (1) You can access PNVL through PNEI by specifying the IPN of the party desired. You may enter log criteria dates while free-forming or on PNEI

- 4.B.3. a. (1)(Cont'd) (Party Name Entry Index) in order to list all party-violation associations.
- (2) PNVL displays up to fifty (50) lines on one screen; the cases are listed in reverse chronological order with the newest incidents first. When you use **SELE, SELU, SELR, or SELP**, PNVL calls either MVCR or MVCSR in R mode (for **SELE, SELU, or SELR**) or P mode (for **SELP**).
- (3) PNVL displays the first page of log entries along with the message "Key "SEL,1,2,... " For Details" in the Response line. This allows the user to have the maximum data presented on one screen image. The user has the following options:
- (a) Press **SEND** with a Blank in the Command line to cause MSIS to display the message "Key MORE for Next Page", if more entries exist. You may then:
- [1] Type **MORE** in the Command line and press **SEND** to access the next screen of PNVL entries.
 - [2] Press **SEND** with a Blank in the Command line to bring up any PNVL selections or to display the next product on queue.
 - [3] Type a free-form command and Press **SEND** to leave PNVL and access a new product.
 - [4] Enter a **(Shift) ABORT** to leave PNVL.
- (b) Type **SEL**, and one or more SEL numbers and press **SEND** to select more PNVL(s). The Response line then displays the message "Send for Select(s); or MORE". You may then:
- [1] Type **MORE** in the Command line and press **SEND** to access the next screen of PNVL entries.
 - [2] Press **SEND** with a Blank in the Command line to bring up any PNVL selections.
 - [3] Type **SEL**, and one or more SEL numbers and press **SEND** to select more PNVL(s).

- 4.B.3. a. (3) (b) [4] Type a free-form command and press **SEND** to leave PNVL and access a new product.
- [5] Enter a **<Shift> ABORT** to leave PNVL.
- (c) Type **MORE** in the Command line and press **SEND** to access the next screen of PNVL entries.
- (d) Type a free-form command and press **SEND** to leave PNVL and access a new product.
- (e) Enter a **<Shift> ABORT** to leave PNVL.

b. Special Processing.

- (1) New Cases: PNVL uses the **SELA** command. **SELA** causes the printing of the entire violation case: MVCR (Marine Violation Case Report), MVCS (Marine Violation Charge Sheet), MVPS (Marine Violation Pollution Supplement), MVNS (Marine Violation Narrative Supplement), MVSS (Marine Violation Subject Supplement), MVCA (Marine Violation Case Action), and MVHS (Marine Violation History Supplement).
- (2) Old Cases: **SELA** causes the host printing of MVCSR.
- (3) The **SELF** command allows you to download the contents of one or more case reports to a local, standard workstation file. This file contains the activity report's data without the header or legend. This file may then be used with other software, such as a spreadsheet or database.
- (4) PNVL processes a total of 300 of the newest cases. If the party has more than 300 cases, the message "Too Many Cases: Oldest Skipped" appears. You must enter log criteria dates for the earlier time period.

COMMAND/ _____ RESPONSE/ KEY "SEL,1,2,..." FOR DETAILS
 PNVL PARTY NAME VIOLATION HISTORY LOG 18APR91

PRIMARY IPN/ IP89900507 NAME/ HYPERION SHIPPING CORPORATION
 ALT. IPN(S): ADDR/ C/O NO AMERICAN SHIP AGEN
 234 FARVIEW DRIVE

CURRENT MANAGING OWNER../ X OCEANSIDE
 FORMER MANAGING OWNER../ X MD/ MARYLAND 09877
 LINKED TO../ IP90200341 NAME/ ATLAS SHIPPING COMPANY

TOTAL CASES/ 2 FROM/ 01MAR91 TO/ 17APR91

SEL	CASE NUMBER	INITIATING PORT INIT	AMOUNT PAID	OPEN	CLOSED	PARTY ROLE	INVOLVED VIN/FIN
1.	VR90000006	CORMS JRW	0	17JAN90	29MAR91	MASTER	CG001729
	NO RECORD OF CHARGES		/	RESOLUTION/			
2.	MV91000346	PORMS TTW	1000	02JUL90	09APR91	OWNER	CG002560
	33 C.F.R. 126.13		/	3 RESOLUTION/		DISMISS W/PREJUDICE	
	33 C.F.R. 125.14		/	2 RESOLUTION/		ISSUE WARNING	

PNOC

C. Party Name Open Case Log -- PNOC.

1. PNOC Purpose and Description.

- a. Provides current information about open case activity for a particular involved party.
- b. Lists the number of open cases on file for a particular involved party according to log criteria dates ("FROM" and "TO"), if specified.
- c. Allows you to select MVCR (Marine Violation Case Report) in entry, update, retrieval, or print modes.
- d. Figure 4-2 shows the PNOC screen image as it appears on the terminal.

2. Accessing PNOC.

- a. Menu. PNOC is normally accessed through PNEI.
- b. Free-Form. PNOC can be accessed through free-form with:

**-PNOC,<E, U, or R>,IPN=<Involved Party Number>,
FM=<Date>,TO=<Date>**

where:

E = entry mode

U = update mode

R = retrieval mode

IPN = involved party number

FM = Date to begin display (Format: DDMMYY)

TO = Date to end display (Format: DDMMYY)

NOTE: The mode has no meaning when requesting PNOC. The product appears to function the same in any mode, and the global value of the mode is not altered.

EXAMPLE:

-PNOC,R, IPN=IP91000018

- c. Selection From Other Products. PNOC is not accessed from any other products.
- d. Product Use Authority Levels.

Retrieval - 1

4.C.3. PNOCData Entry Requirements and Explanation.

a. General Processing.

- (1) PNOC is normally accessed through PNEI, or through free-forming, using an IPN. MSIS responds with a list of the marine violation cases for a known involved party. PNOC lists the primary IPN, the name and address of the involved party, and any alternate IPNs for that party. It also indicates whether the party is a current or former managing owner, and includes the IPN and name of the linking party. If the party has no open cases, the message "PARTY HAS NO ENTRIES ON LOG" appears.
- (2) You may specify log criteria dates on PNEI or free-form them by entering **FM=<Date>** and **TO=<Date>**. PNOC displays these dates at the top of the screen and lists only those cases whose dates fall within the specified period. If dates are not entered or are blanked out, the date slots are automatically hidden. The total count of open cases for the involved party is not affected by the use of log criteria dates.
- (3) PNOC displays cases in chronological order according to the date and time the case was opened. Therefore, the oldest cases are displayed first.
- (4) PNOC displays fifty (50) lines on each screen image. The SEL command allows you to access MVCR to obtain data and/or process updates on the case report. The first screen of PNOC lists the maximum lines with the message "KEY "SEL,1,2" FOR DETAILS." Your options (a through e) are as follows:
 - (a) Press **SEND** with a Blank in the Command line to display the message "KEY "MORE" FOR NEXT PAGE." If more entries exist, you may:
 - [1] **SEND** a Blank to display the next product on the queue.
 - [2] Enter **SEL** to add items to the queue.
 - [3] Press **MORE** to view the next page of data.

- 4.C.3. a. (4) (a) [4] Enter a free-form command and press **SEND** to halt the execution of PNOC and access a new product.
- [5] Enter a **<SHIFT><ABORT>** to halt the execution of PNOC and display the next product on the queue.
- (b) Enter **SEL** in the Command line to add items to the queue and display the message "SEND FOR SELECTS OR "MORE." You may then:
- [1] **SEND** a Blank to view your selections.
- [2] Press **MORE** to view the next page of data.
- [3] Enter another **SEL** to put more selections on the queue.
- [4] Enter a free-form command and press **SEND** to halt the execution of PNOC and access a new product.
- [5] Enter a **<SHIFT><ABORT>** to halt the execution of PNOC and to display the next product on the queue.
- (c) Press **MORE** to display the next page of data.
- (d) Enter a free-form command and press **SEND** to halt the execution of PNOC and access a new product.
- (e) Enter a **<SHIFT><ABORT>** to halt the execution of PNOC.
- (5) Enter **SELE, SELU, SELR, or SELP** to access each case report in entry, update, retrieval, or print mode, respectively. When selecting a case in entry or update mode, your login unit must be the same as the unit that initiated the case. Otherwise, you receive the case report in retrieval mode.
- (6) **SELA** is a special command for printing the case activity report and its supplements. It is similar to using PMODE for the selected case and each of its supplements. **SELA** automatically prints: MVCR, MVCS (Marine Violation Charge Sheet), MVPS (Marine Violation Pollution Supplement), MVNS (Marine Violation Narrative

4.C.3. a. (6)(Cont'd) Supplement), MVSS (Marine Violation Subject Supplement), MVCA (Marine Violation Case Action), and MVHS (Marine Violation History Supplement).

(7) The **SELF** command allows you to download the contents of one or more case reports to a local, standard workstation file. This file contains the activity report's data without the header or legend. This file may then be used with other software, such as a spreadsheet or database.

b. Special Processing.

(1) No data are entered in PNOC. Entries are automatically made on this log when a marine violation case is filed. You can only remove an open case from PNOC by closing the case.

COMMAND/ _____ RESPONSE/ KEY "SEL,1,2,..." FOR DETAILS
PNOG PARTY NAME OPEN CASE LOG 17APR91

PRIMARY IPN/ IP90000005 NAME/ KENT PITTSFORD
ALT. IPN(S): ADDR/ 462 18TH AVE.

CURRENT MANAGING OWNER/ SAN EUNICE
FORMER MANAGING OWNER./ CA / CALIFORNIA 93102
LINKED TO../ IP91000001 NAME/ RACCIE PALMER

TOTAL CASES/ 1

	CASE		CASE				
SEL	NUMBER	PORT	DATE	INIT	-----	STATUS /	PARAMETERS -----
1.	MV91000030	HOUMS	01APR91	JEC			

PNCG

D. Party Name Coast Guard Contact Log -- PNCG.

1. PNCG Purpose and Description.

- a. Provides current information about closed case activity for a particular involved party.
- b. Lists the number of closed Marine Violation (MV) and Violation Report (VR) cases on file for a particular involved party, according to log criteria dates ("FROM" and "TO"), if specified.
- c. Allows you to select MVCR (Marine Violation Case Report) and MVCSR (Marine Violation Case Summary Report) in retrieval or print mode.
- d. Figure 4-3 shows the PNCG screen image as it appears on the terminal.

2. Accessing PNCG.

- a. Menu. PNCG is normally accessed through PNEI.
- b. Free-Form. PNCG can be accessed through free-form with:

**-PNCG,<E, U, or R>,IPN=<Involved Party Number>,
FM=<Date>,TO=<Date>**

where:

E = entry mode
U = update mode
R = retrieval mode
IPN = involved party number
FM = Date to begin display (Format: DDMMYY)
TO = Date to end display (Format: DDMMYY)

NOTE: The mode has no meaning when requesting PNCG. The product appears to function the same in any mode, and the global value of the mode is not altered.

EXAMPLE:

-PNCG,R,IPN=IP91000013

- c. Selection From Other Products. PNCG is not accessed from any other products.
- d. Product Use Authority Levels.

Retrieval - 1

4.D.3. PNCGData Entry Requirements and Explanation.

a. General Processing.

- (1) You normally access PNCG through PNEI, or through free-forming, using an IPN. MSIS responds with a list of MVCRs and MVCSRs for a known involved party. PNCG lists the primary IPN, the name and address of the involved party, and any alternate IPNs for that party, and indicates whether the party is a current or former managing owner, and the IPN and name of the linking party. If the party has no closed cases, the message "PARTY HAS NO ENTRIES ON LOG" appears.
- (2) You may specify log criteria dates on PNEI or free-form them by entering **FM=<Date>** and **TO=<Date>**. PNCG displays these dates at the top of the screen and lists only those cases whose dates fall within the specified period. If dates are not entered or are blanked out, the date slots are automatically hidden. The total count of closed cases for the involved party is not affected by the use of log criteria dates.
- (3) PNCG displays the total count of all cases by reporting activity and case type in reverse chronological order according to the date and time the case was closed. Therefore, the newest cases display first.
- (4) PNCG displays fifty (50) lines on each screen image. The **SEL** command allows you to access MVCR or MVCSR to obtain data on the closed case report. The first screen of PNCG lists the maximum lines with the message "KEY "SEL,1,2" FOR DETAILS." Your options (a through e) are as follows:
 - (a) Press **SEND** with a Blank in the Command line to display the message "KEY "MORE" FOR NEXT PAGE." If more entries exist, you may:
 - [1] **SEND** a Blank to display the next product on the queue.
 - [2] Enter **SEL** to add items to the queue.
 - [3] Press **MORE** to view the next page of data.

- 4.D.3. a. (4) (a) [4] Enter a free-form command and press **SEND** to halt the execution of PNCG and access a new product.
- [5] Enter a **<SHIFT><ABORT>** to halt the execution of PNCG and display the next product on the queue.
- (b) Enter **SEL** in the Command line to add items to the queue and display the message "SEND FOR SELECTS OR "MORE." You may then:
- (1) **SEND** a Blank to view your selections.
- [2] Press **MORE** to view the next page of data.
- [3] Enter another **SEL** to put more selections on the queue.
- [4] Enter a free-form command and press **SEND** to halt the execution of PNCG and access a new product.
- [5] Enter a **<SHIFT><ABORT>** to halt the execution of PNCG and to display the next product on the queue.
- (c) Press **MORE** to display the next page of data.
- (d) Enter a free-form command and press **SEND** to halt the execution of PNCG and access a new product.
- (e) Enter a **<SHIFT><ABORT>** to halt the execution of PNCG.
- (5) Enter **SELE, SELU, SELR, or SELP** to access each case report in retrieval mode (for **SELE, SELU, or SELR**) or print mode (for **SELP**).
- (6) **SELA** is a special command for printing the case activity report and its supplements. It is similar to using PMODE for the selected case and each of its supplements. **SELA** automatically prints: MVCSR for old marine violation cases; and for new marine violation cases: MVCR, MVCS (Marine Violation Charge Sheet), MVPS (Marine Violation Pollution Supplement), MVNS (Marine Violation Narrative Supplement), MVSS (Marine Violation Subject Supplement), MVCA (Marine

- 4.D.3. a. (6)(Cont'd) Violation Case Action), and MVHS (Marine Violation History Supplement.
- (7) The **SELF** command allows you to download the contents of one or more case reports to a local, standard workstation file. This file contains the activity report's data without the header or legend. This file may then be used with other software, such as a spreadsheet or database.
- b. Special Processing. None.

COMMAND/ _____ RESPONSE/ KEY "SEL.1,2,..." FOR DETAILS
PNCG PARTY NAME COAST GUARD CONTACT LOG 17APR91

PRIMARY IPN/ IP90000005 NAME/ KENT PITTSFORD
ALT. IPN(S): ADDR/ 462 18TH AVE.

CURRENT MANAGING OWNER/ SAN EUNICE
FORMER MANAGING OWNER./ CA / CALIFORNIA 93102
LINKED TO../ IP91000001 NAME/ RACCIE PALMER

TOTAL CASES/ 1

1 MARINE VIOL.(MV) 0 VIOL. REPORTS(VR)

	CASE	ACTION	CASE	
SEL	NUMBER	PORT INIT	DATE STAT	----- STATUS / PARAMETERS -----
1.	MV91000013	CORMS BAR	01MAR91 C	

ENCLOSURE (1)

DATA DEFINITION ABBREVIATION MEANINGS

The abbreviations used in the data definition screens are defined as follows:

- CD** = Calendar date. Standard date format is DDMONYR (day's date, 2 col.; month, 3 col.; and year, 2 col.); e.g., 28SEP86. This is an edit value and must be entered in that form.
- CID** = Cargo Identification Code. This is the three letter CHRIS code used to identify chemicals in MSIS.
- CIN** = Class Identification Number. If assigned by MSIS, this number is in the format of SCxxxxxx where SC stands for Special Class and xxxxxx is a sequential number; for example, SC000201.
- CN** = Case Number. Standard format is XXYRxxxxxx where XX is the 2 character product set prefix, YR is the year and xxxxxx is a sequential number assigned by MSIS; for example, PS86000001. Product set prefixes include MI, VD, MV, MC, MP, PS, and FO.
- CT** = Standard clock time; e.g., 12:57AM or 4:30PM. Note that colons are required, spaces are not allowed, and "AM" and "PM" must be added.
- D** = Decimal string. May be placed anywhere in the field. If no decimal point is given, MSIS will insert one at the end of the string.
- ENID** = Encumbrance Identification.
- FIN** = Facility Identification Number. Each FIN must be unique; however, there are no requirements as to its structure or length.
- I** = Integer string. May be placed anywhere in the field.
- IPN** = Involved party identification number. This number is in the form of IPYRxxxxxx where IP is Involved Party, YR is the year and xxxxxx is a sequential number assigned by MSIS; for example, IP86000001.
- LIT** = Literal, faithful copy of something; i.e., name, serial number, etc. MSIS will not edit these entries and accuracy is necessary for proper interpretation and analysis.

MBOX = Mailbox number. Standard format is MBYRxxxxxx where MB is mailbox, YR is the year and xxxxxx is a sequential number assigned by MSIS; for example, MB86004082.

MT = Military time. Standard 24-hour clock time; e.g., 1520 = 3:20 p.m. Elapsed time is also entered in the same form; e.g., 1 hour and 15 minutes = 0115. Note that no colons or spaces are included. NOTE - MSIS uses 0000 rather than 2400.

NARR = Narrative entry. Enter data or comments in a free-form manner. MSIS places no restrictions on data or comment contents.

NEC = Not elsewhere classified, i.e., none of the above.

PORT = Standard port/unit identifiers.

QCLASS = Subchapter Q Class Number. This is the first seven characters of a Subchapter Q Number. All zeros normally appearing in the number and the decimal point (.) must be included when accessing MSIS products; for example, 161.045.

QNUM = Subchapter Q Number. QNUM is a number that may be 12, 13, 15, or 16 characters long, depending on whether the number refers to a primary label or private label supplier. The following are acceptable formats for QNUM, with x being equal to a digit and A being the private label identifier:
xxx.xxx/xxxx Primary label supplier
xxx.xxx/xxxx/xx Primary label supplier with mod
xxx.xxx/xxxx Private label supplier
xxx.xxx/xxxx/xx Private label supplier with mod
All zeros normally appearing in the number must be included when accessing MSIS products; for example, 161.123/0233.

UID = User identifier.

VIN = Vessel Identification Number. If assigned by MSIS, it is in the form of CGXXXXXX where xxxxxx is a sequential number. A VIN may also have the prefixes D and L. Both of these have a seven digit number.

X = Checkmark. X or blank is allowed. NOTE - Blank is not allowed for validation for some fields.

Y = Yes/No standard, Y or N or blank is allowed. NOTE - Blank is not acceptable for PENALTY ACTION slots.